



WARMSWORTH PARISH COUNCIL COUNCIL MEETING

**Minutes of the Parish Council Meeting held on Monday 23rd
November 2020 at 7.00pm using MS Teams Video Link.**

Members Present: Cllrs. J Auty, N. Robertson, D. Maxey, S. Butters, , S. Auty, & C Pattison
Cllr. A Hudson joined the meeting later as indicated in the minutes.

In Attendance: Mr A. Bosmans (Clerk)

Apologies: Cllrs. S. White (& A. Bennett – had difficulty connecting)

Cllr White had no access to a computer, but the Clerk does update him from time to time and had spoken with him prior to this meeting.

Members Absent: None

There were specific reasons for absence, and these were accepted.

Members of the public were invited to attend via a request by e-mail to the Clerk – there were no requests.

20/071 Election of a new Chair to replace Cllr. J Auty

The Clerk indicated that after a lengthy discussion with Cllr J Auty, she had decided to step aside from the Chair role, and he had this in writing. It was therefore necessary before business takes place, to elect a new Chair.

One nomination was received for Cllr Pattison, but she indicated that she wished to remain as Vice Chair, however a second nomination was received for Cllr Maxey from Cllr S Auty and seconded by Cllr Pattison. All were in favour of this nomination and all voted in favour.

Cllr Maxey thanked Cllr J Auty for her time as Chair and briefly stated that he hoped to be firm but fair. He then set out a number of objectives and was asked to assume the Chair role. The Role was to be signed for and the Clerk had a Certificate as such.

20/072 To receive Disclosures of Interests from Councillors on matters to be considered at the meeting

None Received

20/073 To receive Dispensations for certain Disclosable Pecuniary interests and other interests

Only the ones already in place for Cllrs White, Robertson and Butters are in place re: Allotments

20/074 To identify items for which the Press and Public may be excluded

Agenda Item 14 – Staff Matters & Confidential Minutes were recognised but there were no Press or Public present.

20/075 Public Participation Session

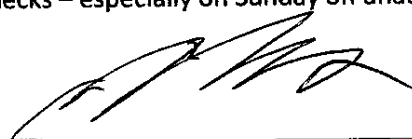
Members of the public were invited to send an e-mail to the Clerk at Warmsworth-clerk@live.co.uk to arrive NO LATER than 5pm that day. They would have been allowed to observe but their participation would have been difficult to facilitate. Pre-sent questions by the same e-mail were invited to arrive by the deadline of 5pm, but none had been received.

20/076 To resolve that the minutes of the meeting of the Council held on 12th.October 2020 circulated to members, be signed as a correct record.

RESOLVED: The Minutes of the meeting held on 12th. October 2020, as amended, be accepted as a true record, and be signed accordingly.

20/077 Matters Arising from those & Previous Minutes

- a. Dumping – Guest Lane – after all the fracas, all has settled down and feedback from Guest Lane residents is positive. They are happy they no longer have ASB late at night from youths driving over the bridge and drinking. Also happy after years of constant dumping! Trees / bench / and wildflowers installed in the spring – **COMPLETED**
- b. Control of Bank Accounts On-line – The Co-operative Bank although not as essential has now been investigated and the Clerk needs to remove and add accordingly. The removal of signatories from the past only requires the Clerk to produce evidence of resignation if at all possible – Cllr Maxey to be added to the list of signatories – To be completed by January Meeting - **PARTIALLY COMPLETED**
- c. Holiday Inn Wall Repair – The Conservation officer sent DMBC building control and they have sited the trees in the grounds of the Holiday Inn to be the culprit for deterioration of the boundary wall. The conservation officer Malcolm Thomas says a letter has been sent to the Holiday Inn but as yet still no response from the manager – Nothing more can be done at present as hotel is on limited staffing due to Covid-19 - **ONGOING**
- d. Update on Office in Cottage – the now has broadband and telephone connection – Clean up completed, followed by dehumidifying and heating . Still needs improvements to safety especially fire and downstairs needs some further work – Clerk to contact Sam Robertson – and new Chair will oversee transition in New Year - **ONGOING**
- e. Phone Box on Tenter Lane – Reported by Clerk – This has been removed per DMBC Planning Request. - **COMPLETED**
- f. Festival Gardens Site Meeting re-request – Further work is in the process with DMBC and flagpole planned but may need permission –Clerk agreed to look into and assist – The initial application was filed but now needs fee paying and exact location pinpointing - **ONGOING**
- g. Wall 124 / 130 Stapleton Road – DMBC Structural Control are citing the conifer roots owned by the resident property behind the wall for under mining the wall. Cllr Pattison will be arranging a meeting with St Leger homes to discuss the matter - **ONGOING**
- h. Stapleton Road Resource Centre – Acquisition – Cllr Pattison needs to follow up with Phil Cole and also to get some progress from MP. The Clerk was asked to formulate a Business Plan in which Cllr J Auty would like to input – The Clerk indicated he needed some costings on the Centre from DMBC - **ONGOING**
- i. Common Lane Road Surface - Cllr Pattison be meeting with Manager of the Sewerage works and DMBC Highways in the winter when the road is flooded and in its worst state! – **ONGOING**
- j. Lords Head Lane Petition –Traffic Survey requested of DMBC – further liaison with residents, DMBC & Edlington Town Council - Vehicle survey was actioned some thought at the wrong time, but the data was flawed, and it has had to be done again. There was some debate over the need for other measures such as police checks – especially on Sunday on unauthorised off-road vehicles – Reporting

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- on-line to police urged, and the Clerk would put something on the website. It was generally agreed to await the results of the traffic survey before further action is taken - **ONGOING**
- k. Annual External Audit – 2019 -2020 Accounts are now back with the Clerk unqualified and complete – the Clerk would circulate to all Councillors – **COMPLETED**
 - l. Sub Station on Mayflower Road – Northern Grid has completed the fencing – more dumping notified to Northern Grid and cleared – still an issue – Northern Grid to be urged to take-over all the land – **ONGOING**
 - m. Mill Lane – Parking on verges – Problem revived now children attending school again – possible Section 106 monies could be used to install “real” bollards not the wooden ones that were there and pictures of inconsiderate parkers were requested - **ONGOING**
 - n. Seats for Halt – The contractors building the houses there have agreed to donate a couple of seats when the building work has ceased in 2021 – **ONGOING**
 - o. Virtual Meeting – Sibelco – Further meeting to be requested by Clerk with Quarry Management – **ONGOING**
 - p. Stapleton Road Disruption – Resident responsible has been rehoused at an undisclosed location – **COMPLETED**
 - q. Annual Playground Inspection – Results circulated to Councillors – need to decide course of action – it was thought that some of this was a carryover from last year and had already been done – Clerk to give a copy to Rob and to discuss - **ONGOING**
 - r. Gala Committee – To be contacted to discuss when they will use the allocated space in the Football building – in principle are happy to take up the space but Covid 19 intervened - **ONGOING**

20/078 To Hear Reports on the work of External Bodies

- a. Allotments – Cllr. S Auty / Maxey there had been no further meetings as we move into the non-growing season – the lease to re-sign on WPC notepaper has been distributed with rules, Regulations, Health & Safety, water usage and an accompanying letter. The skips had been emptied (by the allotment holders) and then Cllr Bennett had arranged collection of the now scrap, empty skips. This year’s fee was also about to be collected.
There was a need to put in place the two noticeboards that the Parish Council donated, and Cllr Pattison stated that Network Rail had donated some cement from the gate which was useful and welcomed. Cllr Bennett would liaise with the Gardener / Handyman on installation.
Cllr S Auty to obtain quotes for water supply, and to seek possible help with the road and to clear vacant plots.
- b. Environmental Group / Playing Fields – Cllr Pattison reported that 30 saplings purchased by the Parish Council had been planted and some work done to paint and reseal a litterbin.
The contractor to undertake the levelling and cementing (after complaints) will be done in the spring and the quote will stand but the weather is currently unsuitable.
Painting of the football pavilion / fencing to be organised for next year.
Richard Nettleton from the Cricket Club was looking into a quote from where he works to clear the culvert.

At this point around 8.30 Cllr Amanda Hudson joined the meeting.

- c. Cricket Club – The grass had been re-seeded and de-weeded with partial assistance from the Parish Council.
- d. Football Club – Cllr Maxey – nothing to report
- e. PCJCC – No Meetings – a virtual meeting is scheduled for January.
- f. PROW – Rights of Way – No Meetings
- g. DTUG – No Meetings - A virtual meeting is planned for November.
- h. Don Gorge – No meetings – The new calendar was available to order from the group.
- i. Quarry Liaison – No Meetings, however there was concern over some recent “loud noises” which appear to have originated from the Quarry. The Clerk had asked Sibelco for a virtual meeting which has not been planned as yet.
- j. Accounts Inspection – Cllrs Bennett & Maxey – None – first half inspection would be scheduled shortly after the October Reconciliation.
- k. Staff Liaison – Cllrs Hudson (Cllr J Auty agreed to replace Cllr Maxey) - None



I. Gala Committee – No Meetings

20/079 To Discuss and Receive Correspondence

- a. Community First Yorkshire – Newsletters – Various
- b. Volcom & Faith Sector – DMBC – Issue 15 & 16
- c. NALC – Newsletters – incl. Coronavirus updates
- d. S Y Fire & Rescue – Newsletter
- e. S Y Fire – Advice on Guy Fawkes Night Celebrations
- f. Fields in Trust – Update Newsletters
- g. YALC – White Rose Update – various incl. Coronavirus updates
- h. Northern Gas Networks – Update
- i. Northern Powergrid – What to do if there is a power cut
- j. DMBC – various advice on Coronavirus and from Head of Public Health
- k. Don Gorge – Newsletter
- l. Police & Crime – Consultation on Policing Policies
- m. YLCA – Virtual Training Programme – November & December
- n. SYPTA – Transport during second Lockdown
- o. SYPTA – 25 Years of Super tram – a Celebration

All these items were Noted.

20/080 Members Items

Cllr Pattison referred to the problem residents were having with the owners of the embankment behind their houses on Stapleton Road. The “owners” were intimidating the residents with threats and had made promises to cut down all the trees on that embankment.

Cllr Pattison had contacted Doncaster MBC and had obtained copies of all the Tree Preservation Orders the embankment which had been put in place since 1979. The Clerk was asked to place these in the archives and residents were, in some instances, incorporating these TPO copies into their deeds. Doncaster MBC were now also aware of the problem.

Councillors also debated as to whether the cemetery gates off Guest Lane could be refurbished. Cllr Pattison was keen to do this and was looking at funding elsewhere but hoping that Warmsworth Parish Council could contribute. She was advised that if the gates belonged to the Parish Council it would be possible to place an amount into next year’s budget.

There was also a lengthy debate over the notice boards and the Clerk’s role in updating these – Councillors were urged to consider regular updates and not just with Parish “legal” information. They were also urged to be mindful that the board at Guest Lane probably needed a new coat of paint – again this could be a budgetary item for the next financial year.

20/081 To Discuss Financial Matters


The Clerk re-affirmed that the Annual Accounts for the period April 2019 – March 2020 had been approved by the External Auditors without qualification and would be published as such.

- a) To approve Orders for Payment:

These are as issued in the Agenda Pack as **APPENDIX 1 as Attached to Minutes.**

- b) Budgets and Bank Reconciliation – to end of October 2020 – **APPENDIX 2 & 3 – as Attached to Minutes**

RESOLVED: That the payments, Budget & Bank Reconciliation be approved and signed as a true Record.

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20/082 To Consider Planning Matters

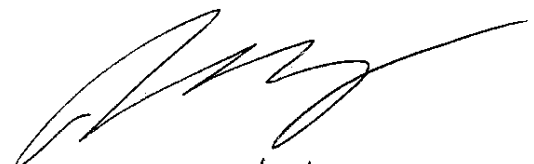
There were no Planning Applications identified for Warmsworth Parish Council in the period.

20/083 To Confirm the date of the Next meeting

Confirmed as **7pm 11th January 2021 (Monday) by MS Teams Video Link.**

The Chair then closed the meeting at 9.35pm and thanked everyone for their “virtual” appearance but resumed briefly for a confidential item.

The Confidential Section was to approve the Confidential Minutes from the last meeting.



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