



WARMSWORTH PARISH COUNCIL COUNCIL MEETING

**Minutes of the Parish Council Meeting held on 10th June 2019 in
the Community Centre, Low Road West, Warmsworth at 7.00pm**

Members Present: Cllrs. J Auty (Chair), C Pattison, C Jackson & A Bennett

In Attendance: DMBC Cllr P Cole and Mr A. Bosmans (Clerk)

Apologies: Cllrs. S Auty & D Maxey

Members Absent: Cllr S White

The Chair reminded everyone of the Code of Conduct between members, the accepted Procedure for engagement by Members of the Public and that the meeting was being recorded in full for accurate reflection of the minutes and procedures in the meeting.

19/099 To Determine Applications for Dispensations for certain Pecuniary Interests and other Interests

Cllr. White has been granted dispensation to take part in any debate and vote in this and any future meetings until 1st May 2020. He was absent from this meeting.

19/100 Exclusion of Press and Public

There was no need to move exclusion of Press and Public.

19/101 To Resolve that the Minutes of the meeting held on 13th May 2019 circulated as draft to members, be signed as a true record.

RESOLVED: The Minutes of the meeting held on 13th. May 2019 be accepted as a true record and signed as such by Cllr Pattison (Who was Chair for that Meeting).

19/102 Matters Arising from those and previous Minutes

- a. Clerk to contact Dave Chadbourne at DMBC re playground inspections and training – Clerk has found a local company that does inspection training and is lining this up – The Clerk has not re-requested specific cost for so many attendees with Rynat – a Doncaster Company – A certificate of attendance has been received - **COMPLETED** – Handyman now doing weekly inspections and documenting these As a result of this several repairs are being quoted for by Dave Chadbourne from Doncaster MBC – this bit to updated under Matters Next Meeting - **OUTSTANDING**
- b. Cllr S Auty to organise date for next Community Centre meeting – Not yet agreed – the idea was to get more people involved – the Community Centre is adequately managed at present – more meetings can be called in future as necessary - **COMPLETED**
- c. Clerk to email DMBC regarding double yellow lines on Tenter Lane/Fox Grove corner with re. to recent car accident and parking on vans causing obstructions – and Road Markings – Quaker Lane,

- Badsworth Road & Low Road West - Sheffield Road verges needs a reminder and the surface on Common Lane needs patching and / or replacing – **ONGOING** – Pictures sent and Clerk had raised – but ignored – Clerk to write again to Andy Rutherford at DMBC – Cllr Phil Cole requested a copy.
- d. Quotes for Fabricator work on Children’s Play Area, Gates on Stapleton Road and Wheelchair Access Gate have been obtained and completed. Small outstanding items now finished including additional work to secure all three iron seats on the field as they were seen as insecure and potentially dangerous. **COMPLETED**
 - e. Fencing – Stone Wall Behind Library – Cllr Pattison has politely asked DMBC to fund two more panels that are required – the response has been successful – awaiting fitting – **PARTIALLY COMPLETED**
 - f. Dumping – Guest Lane – **ONGOING** – Cllr Jackson reported at least two more incidences of Fly Tipping – this is becoming regular and she has pledged to raise it with the local Press.
 - g. Hairpin Bend – Issues on the bend – muddy and untidy with lots of litter. Cllr Pattison has followed up and Highways at Doncaster MBC have agreed to mend the fence (again) as a one-off gesture and to look at surfacing the pull in on the bend half-way down if funding allows in the summer. Bollards were also requested but Highways deemed these “inappropriate” - Cllr Cole agreed to raise this further with Doncaster MBC – **ONGOING**
 - h. Fire Alarm Inspection – Clerk was also looking at a new Centre Booking Form incorporating evacuation procedures and ensuring regular bookers also had this information – Fire Test now weekly (Clerk) and electrical test monthly (Handyman) – New Booking Form circulated in draft for this meeting – some additional items to add but otherwise to be adopted - **COMPLETED**
 - i. Trees at Stapleton Road near Lions Football Pavilion – It has been mentioned that the clipping of the trees is an urgent issue, but St Leger have exhausted the budget which then takes in the nesting season which then makes the tree pruning unlikely at least until the end of June. St Leger have been pressed further until the job is completed - **ONGOING**
 - j. Control of Bank Accounts On-line – Nat West Account now online – Nationwide form awaits confirmation with them. The Co-operative Bank although not as essential has now been investigated and the Clerk needs to remove and add accordingly – **PARTIALLY COMPLETED**
 - k. Database of phone numbers – Cllr Pattison has circulated all Councillors with a list by e-mail – Clerk to ensure Cllr White has a copy – **COMPLETED**
 - l. Letter to residents affected by the Football Club’s boot cleaning – there were new sandwich boards instructing what to do but this would be further monitored. The Lions were doing all that they can to assure that this is being policed – this would not be so much of an issue in the close season – continued liaison to be made between The Lions and Cllr Maxey - **COMPLETED**
 - m. Sidewalls at the Community Centre – Cllr S Auty stated that the work had been completed and he had yet to receive the bill – **PARTIALLY COMPLETED** - The Clerk also stated he had yet to see the three quotes for the Cottage – Chair to sort with Cllr S Auty - **PARTIALLY COMPLETED**
 - n. St Leger Homes – Letter requested to SLHD about concerns over an unruly resident in the Flats on Stapleton Road – The Clerk produced evidence that he had reported this through the SLHD Complaint / Contact Portal – Cllr Maxey reported that the person concerned was behaving at present and may have received a warning on his tenancy – Continue to monitor - **ONGOING**
 - o. Holiday Inn Wall Repair – The Clerk & Cllr Pattison had a positive meeting with the Holiday Inn Manager over the wall and certain other issues – **ONGOING**
 - p. Gorge Road / Landfill Quarry / Levitt Hagg / FCC Company – The Clerk and Cllr Pattison have followed this up – the matter was being dealt with but the person at FCC has died in service and a replacement has now been appointed – Cllr Pattison to follow this up again – **ONGOING**
 - q. LDP and the allotments – Clerk has received the necessary intermediate assurances – but DMBC Assets had sent an e-mail with the need for further action – **ONGOING**

19/103 Public Participation Session

No public were present for this issue, however Cllr Cole requested the e-mail that the Clerk had received on the Resource Centre to progress further and a complaint had been received about a rat allegedly savaging two hens on the Allotments – this was thought unlikely – more likely to be a fox – however the Clerk would ask the vermin control people to investigate.

19/104 To Consider the Appointment of a Casual Vacancy to the Parish Council

There were still two co-opted vacancies for Councillors to consider. At present, no one had indicated a willingness to serve.

19/105 Update on GDPR

There was the usual shredding of old documents which was quite a task and still ongoing but otherwise there was nothing to report. The Clerk indicated that unless there were any pressing issues with this it would be removed from future Agenda as it was taken care of in the Risk Register.

19/106 New Booking Form & Emergency Evacuation Procedures.

The Clerk had circulated this – a small number of additions were suggested and accepted – the new form would be in operation from now on after the alterations have been incorporated.

19/107 To Receive any feedback from the Appointees to Various Bodies

- a) Allotments – The reported savaged chickens would be reported by the Clerk to the Rat exterminator – if indeed it was a rat.
- b) Environmental Group / Playing Fields – Cllr Pattison circulated a list of what was currently being undertaken by the Group in the Warmsworth Area – some of it was proposed:

KING GEORGE FIELD

Positive meeting with Orla, manager Holiday Inn. outcome to be monitored
Mower purchased for outfield.

Weed killer, after intensive inquiries to DMBC, it is considered unsuitable for the Gardener to use.

Fabricator completed work including securing bench seats and installing extra bollard.

Cllr S Auty & Gardener propose to use a fire pit to burn the remainder of the old wood fencing.

A spikey ball of wired netting which is a hazard and needs removing?

Gate Padlocks and keys for Gardener?

Gardener's meeting with DMBC Playground officer regarding King George Field – his notes as follows:

Burnt out swing seat needs to be replaced.

Wrapping worn on climbing net exposing wire core which could trap fingers quite expensive to replace but taking down would cause safety issue with adjoining frame.

Suggested sharp metal edge exposed on ramp could be rounded off.

Suggested DMBC may have new cap for the one missing on the small rocker. DMBC waiting instruction from Parish Council whether to activate the work?

QUARRY PARK

Meeting with Ben Russell Friday 14th regarding interpretation board and signage. Ben has asked if the WEG can apply for available funding for senior outdoor gym equipment.

Gardener & Cllr Jackson planted a residents donated plants in the park planters

Extra fencing panels ordered to complete fencing on stone wall back entrance to park

ENVIRONMENTAL GROUP

Litter pick planned for Quarry Wood on Friday at 10am

Geoff & Sue have been working on the Quarry Park Rose Bed, Woodland walk and the Pyracanth hedge adjacent to the Lotus Bar.

Cllr Jackson considering entering Woodland Walk into the DMBC Gardens Competition again.

DON GORGE CIRCULAR WALK

Thanks to Gardener and Cllr S Auty for installing the White Elephant sign
Levitt Hagg sign awaiting post and to be installed by Canal and River Trust
Requesting site meeting with FCC new manager regarding the state of the Gorge Road

Cllr Pattison also requested a request for Section 137 Funding from the Clerk

- c) **Cricket Club** – Following a Stakeholder meeting, a follow up meeting was requested by Cllr Pattison and the Clerk over the state of grass cutting. An interim cut would be arranged and subsequently the Cricket Club agreed to tend to the outer areas of the King George Field if the Council purchased a smaller sit-on mower which after agreement from Councillors prior to a Council Meeting was purchased on Chair approval.
- d) **Football Club** – Nothing to Report
- e) **PCICC** – No Meeting – Cllr Pattison could not go to most meetings but would like the information. Clerk agreed to send this to her on receipt.
- f) **PROW** – No meeting
- g) **DTUG** – No Meeting
- h) **Don Gorge** – Cllr Bennett reported that the next meeting would be the following week and would report next time.
- i) **Quarry Liaison** – A new Quarry Community Liaison Officer had been appointed and was keen to establish friendly relations with the Parish Council – Cllr Jackson asked for details from the Clerk who agreed to send her the information.
- j) **Accounts Inspection** – Due July – will be arranged at the next Parish Council Meeting.
- k) **Staff Liaison** – Clerk requested to ask the Caretaker to fill in timesheets regularly.
- l) **Gala Committee** – Planning is in the advanced stages for this year's Gala in July.

19/108 To Discuss and Receive Correspondence

- a. Community First Yorkshire – Newsletters – Various
- b. Don Gorge – Minutes & Agenda – May 2019 – Also thanks for donation
- c. Don Gorge – Newsletter – April 2019
- d. NALC – Newsletters – Various
- e. SY Fire & Rescue – Newsletter
- f. Fields in Trust – Update Newsletters
- g. YALC – White Rose Update – May 2019
- h. YALC – Training Programme – Copy available and also circulated
- i. DMBC – Voluntary Sector Newsletter – Edition 28
- j. Northern Gas Networks – Update
- k. Caroline Flint MP – Newsletter
- l. Cllr S Auty – Reminder for articles – Summer Chronicle

All items were **noted** without further discussion.

19/109 To Discuss an Action Plan and Ideas for the Field on High Road - Update

Clerk still to write to the school about the Parish Council's Plans for the field.

19/110 To Discuss a plan of action for summer activities in Warmsworth for Young People.

The summer activities were well received last year, and it was thought that the Parish Council should do something similar again this year. Cllr Jackson Had contacted Hayley Fitzpatrick who agreed to do something different for 2-hour sessions over three days and was insured for the purpose as well as qualified. Cllr Bennett agreed to approach the cricket club about involvement as well. involved.

19/111 To Consider Members Items

None were identified.

19/112 To Consider Financial Matters.

a) To approve Orders for Payment:

b) To approve Orders for Payment:

i)	000626	£981.62	Clerks Salary – May 2019
ii)	000627	£772.68	Gardener
iii)	000628	£449.67	Caretaker

Carried on Chair Approval : Bank Transfers:

iv)	£200.00	AS Audit Services – Internal Audit
v)	£250.00	CL Marsh – Lions Shutter Service
vi)	£827.00	JF Monks – Chronicle Printing

RESOLVED: That the above Payments are approved.

c) Budgets, Bank Reconciliation & Bank Statements – to end of May 2019 – The Clerk produced the latest statement and **APPENDIX 2 & 3** for reference – These were Approved.

19/113 To Consider resolutions notified by Members

There were no resolutions for consideration at this meeting.

19/114 To Consider and Comment of Planning Matters

None were identified.

19/115 To Confirm the date of the next Meeting as:

Monday 8th July 2019 at **7.00pm.** The meeting concluded at 9.10 pm.