



WARMSWORTH PARISH COUNCIL COUNCIL MEETING

Minutes of the Meeting held on 9 April 2018 in the Community Centre, Low Road West, Warmsworth at 7.00pm

Members Present: Cllrs. J Auty (Chair), S Auty, C Pattison, S White, A Bennett, L Curtis, C Jackson.

In Attendance: 3 members of the public, DMBC Cllr P Cole and Mr A. Bosmans (Clerk)

Apologies: None

Members Absent: None

The Chair reminded everyone of the Code of Conduct between members, the accepted Procedure for engagement by Members of the Public and that the meeting was being recorded in full for accurate reflection of the minutes and procedures in the meeting.

18/048

To Receive Disclosure of Members' Interests

None, other than those previously discussed in November 2016 and subsequent dispensation.

18/049 To Determine Applications for Dispensations for certain Pecuniary Interests and other Interests

Cllr. White has been granted dispensation to take part in any debate and vote in this and any future meetings until 1st May 2019 on Agenda items concerning the allotments, however this did not apply today as Cllr White had tendered his apologies.

18/050 Exclusion of Press and Public

Item 20 on the Agenda – an appeal for funding brought the need to move that Press and Public be excluded.

18/051 To Resolve that the Minutes of the meeting held on 12th March 2018 circulated as draft to members, be signed as a true record.

For clarification, the Allotment Holders had not asked for the container belonging to the Gala Committee to be removed immediately, they are in the process of re-organisation and had requested of the Gala Committee an indication as to when it can be removed.

RESOLVED: That the Minutes of the meeting held on 12th. March 2018 be accepted as a true record and signed as such by the Chair.

18/052 Matters Arising

It was reported that Cllr Pattison had been in conversation over the content and publication of the Local Development Plan (LDP). The Parish Council has always maintained that it would like to keep the field adjacent to High Street to the side of Tara Lounge, and Cllr Pattison had been told that the petition against an Aldi supermarket was still valid and that Doncaster Council noted the will of the Parish to keep the field without development.

The Clerk confirmed that £20,000 was earmarked to secure the field as, when and if it became necessary to look at purchase of the Field.

J Auty 14.5.18

Cllr Pattison also confirmed that there are also no plans to build houses at the top of the Hairpin Bend either.

18/053 Public Participation Session

Cllr Cole gave an update on Beech Grove which had not progressed significantly, but, he was to be provided with an approved list of contractors to do the road. Pamela Drive was not included at present.

It was also reported that there were drugs deals still going on in the Quarry Park but that residents needed to report this and other ASB activity when they see it as South Yorkshire Police see Warmsworth as relatively "incident free"

The Clerk agreed to draft an open letter to residents in that area, which would remind them that the police can only act on the number of reports they receive, and intelligence led reports from the public, so they must report any incidents that they see on the non-urgent 101 number, or if it is regarded by them as serious, to phone straight away on 999.

A number of half consumed and nearly full bottles containing alcoholic drink had been discovered down Moses Lane.

At this point, Chair asked if the Agenda could be suspended to discuss an Emergency Item on Youth's congregating and creating ASB around the Library and in the Quarry Park. This was **AGREED**.

18/054 Emergency Item

Various Councillors reported their concerns and that the PCSO presence was sporadic or non-existent. Ways to alleviate these problems and concerns had been discussed at a site meeting, and subsequently with Doncaster Council Officers. Again, it was highlighted that the Clerk would draft an open letter to residents, and the possibility of a Dispersal Order was floated.

It was, however, suggested that the PCSO's be requested to attend the next or a subsequent meeting or indeed every meeting and the Clerk stated that he would contact them to consider visiting the Parish Council and for them to hear the concerns first hand.

RESOLVED: That the Council do everything it can to alleviate the problems around Warmsworth Library including seeking measures to disperse or at least deal with unruly and / or ASB in that area, and to request PCSO presence at the next and subsequent meetings to hear and record concerns of local residents.

The Agenda, previously suspended was then resumed.

18/055 To Consider the Appointment of two Casual Vacancies to the Council

The Clerk advised that he had not received any more expressions of interest yet, but Councillors did indicate that they were working on the possibility of more expressions of interest which were non-specific.

18/056 To Receive any feedback from the Appointees to Various Bodies

- a) **Allotments** – It was thought that as much as is possible is being done to engage the Allotments, but a response was awaited. The Clerk was asked if he could contact Walter Hartshorne again to establish when the hard-core material could be put in place as it could not be ordered until then.
The Clerk would also attempt to gain some dates from Walter for discussing a new lease.
- b) **Environmental Group / Playing Fields** – Cllr Pattison briefly reported that she had meetings with members of the Club Committee to discuss problems with the back gate and a major problem with drainage on the pitch surface. Some costings were being sought for rectification work, but this would not be cheap. Work to get the "circular Path" installed was also on-going.

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c) **Cricket Club**

The season start was looking doubtful given the state of the pitch and the poor weather. They want to look at making the field look more like a proper village field with a rope boundary, and they were also having problems with moles which surface and make a mess this time of the year. An Exterminator had been arranged.

d) **Football Club** – It was reported that the football pitches were still in a poor state and currently unusable possibly due to damaged drainage, again a similar problem to the Cricket field.

At present, the Club has refused permission for the Gala to site a container at the back of the Changing rooms as this was planned for the club use.

It was also reported that there had been complaints about boot cleaning on the pathways around the field, but this was being addressed by the Club and further re-inforcement would appear in the next Chronicle.

e) **PCJCC** – Unfortunately neither delegate was able to attend – The Clerk stated he would look at the minutes to see if anything was relevant.

f) **PROW** – Rights of Way – Cllr Pattison could not attend and nor could Cllr Bennett. He was interested so the Clerk agreed to send him the minutes of the meeting when received.

g) **DTUG** – Due to meet on 12th April, unfortunately Cllr Curtis cannot attend this time.

h) **Don Gorge** – Cllr Bennett reported a busy month in which the group had obtained a grant to train people on Lime Mortar Usage and the training would take place on 24th April. He was also aware that The Warmsworth Environmental Group was also asking people for their recollections of the past on the area for new plots in the Car Park on Nursery Lane. It was also working alongside the Canals and Rivers Trust and Rights of Way to rejuvenate the Circular walk and there was a plan to list the Lime Kilns.

i) **Quarry Liaison** – The Quarry Management would like to take a page in the Chronicle. There was a small discussion over what will happen when Sibelco leave the Quarry and the need to avoid landfill at all costs.

j) **Accounts Inspection** – There was no need for this in the period concerned – it was now yearend, and the Clerk was preparing for Audit.

k) **Staff Liaison** – Chair had not yet agreed a date to liaise with the Clerk for a Review.

l) **Gala Committee** – Cllr Jackson was pleased to report that several local businesses had agreed to provide sponsorship for this year's Gala, and another meeting was planned shortly. Some storage for Gala items has been offered in the Cottage by the Parish Council.

m) **Neighbourhood Watch** – The Clerk was asked to approach former Councillor Mike Collinson for an informal update if he was disposed so to do.

n) **Community Partnership** – Representation on this was currently vacant

18/057 To Discuss and Receive Correspondence

- a) South Yorkshire Fire & Rescue – Newsletter
- b) HMRC – Bulletin – Minimum Wage Changes
- c) PCJCC – Agenda
- d) HMRC – New Minimum Wage Rates
- e) PROW Forum – Agenda and Draft Minutes
- f) Liz Reeve – Various Events
- g) Liz Reeve – Don Gorge Annual Report & Accounts
- h) Liz Reeve – Don Gorge – Friends Newsletter
- i) NALC – Chief Executive's Bulletins – Various – March
- j) Northern Powergrid – March News & Weather Bulletins
- k) Community First – Newsletter – March 2018
- l) Smith Craven – Tax Tips and Changes
- m) Police & Crime Commissioner – March Newsletter
- n) Fields in Trust – Newsletter
- o) VCF – Newsletter – Edition 11

All items were **noted** without discussion except, The Clerk indicated the need to note the National Minimum Wage increase.

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18/058 To Consider Members Items

- a) Highways – Cllr White asked that this be on the next Agenda.

18/059 To Consider Financial Matters.

- a) The Following Orders were approved for Payment:

i)	000489	£933.48	Clerk's Salary - March
ii)	000490	£415.20	Caretaker's Salary
iii)	000491	£585.21	HMRC – 3 Months

RESOLVED: That the above Payments are approved.

- b) Signatures — The Chair stated that all signatories had been notified to the bank and that the Clerk should have a response very soon. The Clerk said he would contact the Bank.
- c) Internal Audit Arrangements – The Clerk indicated that he had agreed with Janice Hepworth to do the Internal Audit per her appointment last year but due to some new priorities, this was likely the last time she would be doing it and they would be agreeing a time very shortly. **Noted**
- d) External Audit Requirements – The Clerk stated that he had received the notification from the new Auditors PKF in Leeds but may have to ask them to extend the deadline for submission. **Noted**
- e) Bank Statements – this would be done along with full draft of year end accounts at the next meeting.

18/060 To Agree a Strategy on Notice boards and a Timetable for Replacement

The Clerk suggested that this would be a good scheme for the Community Centre Committee to tackle as this would obviate the need to form another committee for that purpose – Obtaining costings would be easy and the budget was already made for this scheme. **Agreed.**

18/061 To Consider resolutions notified by Members

- i) Possible Appointment of a Gardener / Handyman

The Clerk circulated a report which included costings and a possible description of tasks etc. It was agreed to defer this to the next meeting and in the Interim, the Community Centre Committee would discuss and make recommendations at their next meeting.

- ii) Quarry Park Gates

Andy Rutherford at Doncaster Council had been informed that they had been mended, when in fact they had not. Cllr Jackson agreed to take up this matter.

18/062 To Discuss matters notified by members / Clerk or carried over from the last meeting

(Unless listed below, no resolutions may be moved under this item)

- i) **Warmsworth Businesses and their contribution to the village aesthetic** – Some discussion on this had been in the Budget but it was thought important enough to remain on.
- ii) **Front Hall Floor and Roof** – This was awaiting further action. Doncaster MBC had requested information on Asbestos and whether the Hall was listed and / or conserved – this had been sent to them and the Clerk was awaiting further instruction, but confirmation of the work taking place in the Summer holidays was needed which the Clerk said he would again request confirmation of.
- iii) **New Door / Door Entry System** – Priorities at the centre had changed a little but this was still an item to be furthered and was included in the Budget.

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- iv) **Parking/Speeding & Various Calming Measures in the Village** – There had been some concern that the stickers, although effective, encouraged the bin owners to leave their bins out – It was agreed that an article in the Chronicle would ask residents to remove their bins once emptied.
- v) **Neighbourhood Plan / LDP** – Still awaiting further clarification on LDP by DMBC
- vi) **Gala Appeal for Storage Space** – Cllr Jackson stated that they had been asked to consider removal of the container from the allotments and needed new storage space – as reported earlier the Gala Committee and the Parish Council were looking at alternatives for storage and had been offered some space in the Cottage by the Parish Council. However, they had also asked that the Council consider a new option to occupy some space beyond the Football Club compound and place a fence around this. This option may be expensive and was not in the budget, but it was down to the Gala Committee to investigate this further and any fence would have to be in keeping with the fence already surrounding the Football Club.
- vii) **Summer Activity Request** – MUGA – there was a short debate about numbers for this, but it was reported that the cost anyway would be around £840 – adequate insurance was required from the provider and Cllr Pattison reported that he did have this. There were some concerns over take up and it was **Agreed** in principle but Cllr S Auty agreed to have a further meeting with the Organiser to ascertain whether there would be adequate interest, and who would promote it?
- viii) **Bus Shelter and Crossing** – Cllr Jackson reported that this had been a mess from the beginning, totally uncoordinated and possibly unnecessary. The Bus shelter would be moved and was scheduled for 12th May, in the meantime passengers and drivers would remain confused.
- ix) **Mill Lane Verges** – It was reported that there were a few initiatives by Doncaster MBC and residents regarding parking prevention. Doncaster Council Officers had indicated that if residents plant trees, DMBC would manage their future growth. A new Bollard had also been installed.
- x) **Parking Issues** – Doncaster Council had admitted that parking restrictions were still in place, but not visible as they had been covered by resurfacing. No new measures were necessary, and they would be repainting double-yellow lines previously in situ at the top of Lord's Head Lane, to the bus stop, as this will prevent the abuse from parking on the grass verge and the pavement at the junction.
- xi) **Christmas Lights Upgrade and Tree Trim** – Clerk to look at having lights removed, tree trimmed and lights restored, or new lights fitted, Doncaster Council would not be quick at doing the trimming.
- xii) **Condition of Bridge** – Guest Lane – still an outstanding issue – agreed to leave on the Agenda.
- xiii) **Fire Risks** – Chair had received a procedural check list which would be kept in the kitchen area. Clerk still to action low risk items identified by South Yorkshire Fire Inspector.
- xiv) **Work Around Hairpin** – An e-mail explained this and was further detailed by Cllr Pattison. This was done and could be removed.
- xv) **Quarry gates** – As reported earlier – Cllr Jackson was onto this one.
- xvi) **Cricket Field Meeting** – as reported by an e-mail and the problems identified earlier.
- xvii) **Demolished Wall and Gates** – Cllr Jackson had a very constructive meeting with the Manager of the Holiday Inn – the work had not been done, but she was promised that it would be.
- xviii) **Revised Risk Register** – The Clerk would present this at the AGM meeting in May.
- xix) **Dog Fouling Problems** – This was being monitored and “hotspots” had been identified to enforcement officers.

18/063 To Consider and Comment of Planning Matters

18/00593/FUL – Re-location and Display of Advertising – Bus Shelter – opp. 47. High Street – the details behind this had been reported earlier.

18/064 To Note the Draft Minutes of the last Community Centre Meeting – Circulated

These were **Noted** with a memo to change an incorrect date – The Clerk agreed to do this.

18/065 To Confirm the date of the next Meeting as:

Monday 14th May 2018 at 7.00pm – Press and Public Exclusion was then moved to discuss an appeal for funding. Confidential Minutes refer.

The meeting concluded at 9.45pm

S. Auty 14.5.18

