



# WARMSWORTH PARISH COUNCIL COUNCIL MEETING

Minutes of the Meeting held on 11th March 2019 in the  
Community Centre, Low Road West, Warmsworth at 7.00pm

**Members Present:** Cllrs. J Auty (Chair), C Pattison, S Auty, S White & A Bennett

**In Attendance:** 3 members of the public and Mr A. Bosmans (Clerk)

**Apologies:** Cllrs. C Jackson & D Maxey.

**Members Absent:** None

The Chair reminded everyone of the Code of Conduct between members, the accepted Procedure for engagement by Members of the Public and that the meeting was being recorded in full for accurate reflection of the minutes and procedures in the meeting.

Chair also asked that item 6 Public Participation and 7 Matters Arising be swapped around – there was no dissention to this.

## **19/039 To Receive Disclosure of Members' Interests**

None, other than those previously discussed in November 2016 and subsequent dispensation.

## **19/040 To Determine Applications for Dispensations for certain Pecuniary Interests and other Interests**

Cllr. White has been granted dispensation to take part in any debate and vote in this and any future meetings until 1<sup>st</sup> May 2019 on Agenda items concerning the allotments.

## **19/041 Exclusion of Press and Public**

Items 6h and 10a were identified

## **19/042 To Resolve that the Minutes of the meeting held on 11th February 2019 circulated as draft to members, be signed as a true record.**

**RESOLVED:** The Minutes of the meeting held on 11<sup>th</sup>. February 2019 be accepted as a true record and signed as such by the Chair.

## **19/043 Public Participation Session**

Two members of the public attended and raised some issues about the Allotments again about the lease and a suggestion that The Allotments Committee were not keeping individual members informed. They were also unhappy about pest control.

The Chair pointed out that the new lease was still being negotiated, and that pest control was a matter between the plot holders and the Committee, but that the Parish Council would not sanction any illegal means of eradication.

A complaint had also been received about the football club and mud deposits being carried into Stapleton Road. Cllr Pattison would give more details later in the meeting.

The attendees were also unhappy about an alleged "flooded road" on the allotments causing "problems"

The Chair indicated that if there was a problem, it would be discussed and remedied in time, but it was again a matter for the Committee to obtain estimates and put them before the Council and the Clerk.

#### 19/044 Matters Arising from those and previous Minutes

- a. Cllr S Auty to email Phil Cole traffic email sent to DMBC and Simon to update all councillors once any response has been given. Both Cllr Auty and Phil Cole will continue with this as it was causing a great deal of congestion in the village - **ONGOING**
- b. Clerk to check 'Community Fields Legacy' - There is no fund to draw from – Cllr Pattison was also looking into Section 106 money with Cllr Phil Cole and would also ask the Assets Team at Doncaster MBC. Cllr Bennett indicated there was a Legacy Fund in the past, but this has been disbanded in the 1960's. The website still existed, and he had tried to register the Field; but failed; having found no trace of it on the website records – The Clerk would search for this and report back - **ONGOING**
- c. Cllr S Auty to put Neighbour Alert details in chronicle for all residents to access – Next Chronicle due – **PARTIALLY COMPLETED**
- d. Clerk to contact Dave Chadbourne at DMBC re playground inspections and training – Clerk has found a local company that does inspection training and is lining this up – The Clerk was asked to get a specific cost for so many attendees – there is also a short course in Rotherham booked through YALC due in March onto which the Clerk, Cllr Jackson and The Handyman – Rob – were booked for 28<sup>th</sup> March - **PARTIALLY COMPLETED**
- e. Cllr S Auty to organise date for next Community Centre meeting – Not yet agreed – the idea was to get more people involved - **OUTSTANDING**
- f. Clerk to email DMBC regarding double yellow lines on Tenter Lane/Fox Grove corner with re. to recent car accident and parking on vans causing obstructions – done – response received from Dave Worthington – Cllr Jackson agreed to send the pictures of the situation to Dave Worthington as evidence - **PARTIALLY COMPLETED**
- g. Clerk to contact Neighbour Watch to ask them to liaise on any issues with Parish Council. – e-mail again sent to Mrs Georgina Mullis – reply eventually received in which she as good as stated she was unwilling to co-operate and made the crime figures available for the Chronicle – **COMPLETED**
- h. Date for Clerk's Annual Review – **COMPLETED** - Report would be Confidential
- i. Quotes for Fabricator work on Children's Play Area, Gates on Stapleton Road and Wheelchair Access Gate have been obtained – Councillors had no problem in going ahead with this – Cllr Pattison stated that the fabricators would be using their own power generator and work was imminent - **ONGOING**
- j. Road Markings – Quaker Lane, Badsworth Road & Low Road West - response received from Dave Worthington – he is to action the markings, but this will be monitored - **ONGOING**
- k. Problems with parking on verges – Sheffield Road – Dave Worthington had not mentioned the verges in his e-mail returned to the Clerk – this will be followed up – **ONGOING**
- l. Fencing – Stone Wall Behind Library - **OUTSTANDING** – Cllr Pattison Updated that work had started but had temporarily ceased because of a problem with the corner being tricky to complete - **ONGOING**
- m. Dumping – Guest Lane – **ONGOING** – Cllr Pattison had inspected the previous week and it was a little better but not brilliant. She had approached a Network Rail Van for some e-mail details. The worker was unable to do this but promised to pass on her details to his Manager.
- n. Hairpin Bend – Issues on the bend – Cllr Bennett updated that he wanted to walk down to the Fish Pass, but it was impossible – muddy and untidy with lots of litter. He also commented that he had reported a car driving dangerously up and down the hairpin whilst his partner filmed the event on her phone – The Clerk agreed to report again – **ONGOING**
- o. Notice boards – They have now been populated with the forthcoming meetings and the last approved minutes – the locks were now much better – Clerk will use both keys he has when he goes to the boards and if both work, he will hand one to Cllr S Auty - **COMPLETED**

8/4/19 S Auty<sup>2</sup>

- p. Trees Request – Request by e-mail to the Tree Team and Tim Bryant for 2 trees on King George Field and 1 Rowan on the Junction of Lords Head Lane / Stapleton Road — Cllr Pattison has been given assurances that the trees are in the yard, are alive and will be planted when time permits and anyway as soon as possible - **ONGOING**
- q. Fire Alarm Inspection – Sam Robertson has given some training on the safety lighting testing to the Handyman and the Clerk was populating the Evacuation and Fire Test Folder. He was also looking at a new Centre Booking Form incorporating evacuation procedures and ensuring regular bookers also had this information – **ONGOING**
- r. Trees at Stapleton Road near Lions Football Pavillion – It has been mentioned that the clipping of the trees is an urgent issue, but St Leger have exhausted the budget which then takes in the nesting season which then makes the tree pruning unlikely at least until the end of June. St Leger will be pressed further until the job is completed – Cllr Pattison indicated that she had contacted the Chief Executive of SLHD but had so far received no response – The Clerk would try another “avenue” – **ONGOING**
- s. **Parking/Speeding & Various Calming Measures in the Village** – Discussed previously – No progress on this. Councillors were asked to report any speeding issues to Cllr Pattison, and she would pass this on to Highways at Doncaster Council **ONGOING**
- t. **Mill Lane Verges** – More residents have claimed verges for their own garden decoration, and this prevents some of the parking on them – The gardener / Handyman was due to spread some seed on some of the verges as well – **ONGOING**
- u. **Quarry Park Gates** – Fixed but not closing properly – it was agreed to leave this item on for the time being - **ONGOING**
- v. Control of Bank Accounts On-line – Arrangements being made to get Nat West Account Online – form needs signing by signatories at this meeting. Nationwide requires a letter, the Co-operative Bank although not as essential needs to ascertain who the signatories are, the previous Clerk does not know, but in the first instance the Bank will only send those names to an agreed person – The Clerk is attempting to get his name as the agreed person and has been sent some assistance by the previous Clerk - **ONGOING**
- w. Database of phone numbers – Clerk awaiting the numbers from individual councillors to compile a list – **ONGOING**
- x. Letter to residents affected by the Football Club’s boot cleaning – Letter has been written and delivered – **APPENDIX 1** – the football club has also been contacted and put measures in place – Cllr Pattison thought that the Lions were policing this quite well – there were new sandwich boards instructing what to do but this would be further monitored – **ONGOING**
- y. Display of numbers on Council Website – those affected and requested have been changed – **COMPLETED**
- z. Green Space Event – Cllr Jackson – a green space meeting is proposed – **ONGOING**
- aa. Sidewalls at the Community Centre – Cllr S Auty produced a quote for the grouting and sealing which amounted to £463 + VAT – ALL Councillors voted to get this sorted as soon as possible - **ONGOING**

**19/045 To Consider the Appointment of a Casual Vacancy to the Parish Council**

There were still two co-opted vacancies for Councillors to consider. At present, no one had indicated a willingness to serve.

**19/046 Update on GDPR**

There was the usual shredding of old documents which was quite a task and still ongoing but otherwise there was nothing to report.

**19/047 To Receive any feedback from the Appointees to Various Bodies**

- a) **Allotments** – Further discussions were to be undertaken in the Confidential Section – Press and Public Excluded.

**b) Environmental Group / Playing Fields** – Cllr Pattison gave an update – the fabricators were expected to do the work as specified that week. A chipper was looked into for the clean up, but these were expensive to hire and always in demand. It was therefore thought that a skip for all the environmental rubbish could be ordered. The Cricket Club said that they know of a good skip hire company and this was to be arranged. It would be placed on the Cricket Club Car Park. The Clean –up was scheduled for the week-end of April 6<sup>th</sup> and 7<sup>th</sup> 10.00 until 3pm. This would be placed on the website.

A dedicated local resident had been clearing litter voluntarily on Lords Head Lane but was having to retire after many years unpaid work. It was thought that a letter from the council should be sent to him to thank him – The Clerk agreed to do this.

The rubber matting on the children’s play area had been replaced but it was thought may not last long. Consideration was being given to restoring this to a grassed area instead of rubber.

The trip hazard around the circular seat had been remedied with some soil under the turf.

Sarah from the Gala Committee appears to have come to some sort of solution to placing the container at the side of the Lions building. Planning permission would, however, be required. Only a minority of Committee Members of the Lions are insisting on a second gate which would be expensive and totally unnecessary.

**c) Cricket Club**

Cllr Pattison reported that the Club is looking at a couple of days sporting activities on the field in the Easter holidays on 23<sup>rd</sup> and 24<sup>th</sup> April, and Cllr White added that the patio is nearly finished in time for summer.

**d) Football Club** – Cllr. Maxey was absent but it was reported by Cllr Bennett that Doncaster Boys FC were reforming, and the Lions were playing a prominent role in this.

**e) PCJCC** – No Meeting

**f) PROW** – Nothing to report

**g) DTUG** – No Meeting

**h) Don Gorge** – Cllr Bennett reported a planned “clean-up” day in Don Gorge for 13<sup>th</sup> & 14<sup>th</sup> April.

**i) Quarry Liaison** – Sibelco had been notified that the new representatives from Warmsworth Council would be Cllrs White and Jackson.

It was reported that the path between the FCC site and Sibelco had been laid but the materials were apparently not fit for purpose – Cllr Pattison agreed to follow this up.

**j) Accounts Inspection** – Another inspection was not due until after the year end, in April.

**k) Staff Liaison** – The Clerk had been reviewed – the outcome would be reported in Confidential Session.

**l) Gala Committee** – The Committee has been re-constituted and was having regular meetings – The Clerk had overlooked the issuing of their grant and was sorting this.

**m) Neighbourhood Watch** – The Clerk had contacted the Library, but Mrs Mullis did not seem keen to co-operate with the Council. She did however state that she would continue to send the crime statistics to Cllr S Auty for the Chronicle.

SAuty

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8/4/19

### 19/048 To Discuss and Receive Correspondence

- a. Community First Yorkshire – Newsletters – Various
- b. Don Gorge – Minutes – 11/02/19
- c. NALC – Newsletters – Various
- d. Northern Powergrid – Newsletters
- e. Northern Gas Networks – Newsletters
- f. S Y Fire & Rescue – Newsletter
- g. Fields in Trust – Update Newsletter
- h. Highways Agency – Survey of King George Field
- i. DMBC – Charities Sector Newsletter Edition 24
- j. Caroline Flint – Newsletter
- k. DMBC – Gas Leaks – Conisbrough & Edlington Lane
- l. YALC – White Rose Update – January 2019
- m. YALC – Planning Seminars

The Clerk had received a reply from the Highways Agency after indicating that he had no problem with an Environmental Survey of the King George Field but it could be a precursor for the widening of the A1 (M) which was alluded to in the reply – this would have to be closely monitored for future events, but the Agency did indicate that they would keep the Clerk informed.

All items were noted without further discussion.

### 19/049 To Note Parish Council's Two-Year List of Achievements

This was circulated as APPENDIX 2, was noted and will be placed on the Parish Council Website.

### 19/050 To Note Parish Council's Five-Year Plan

This was circulated as APPENDIX 3, was noted and will be placed on the Parish Council Website.

### 19/051 To Note the analysis of Costs Associated with the Christmas Tree and Street Decorations

The Clerk circulated this report to all members for comment. Cllr Pattison asked if Councillors could take this away to consider and come back with comments in April – The report was noted, and this was agreed.

### 19/052 To Consider Members Items

- a) St Leger Homes – Cllr Maxey had asked for this but had apologised for not being present. Cllr Pattison reported that residents in the flats in the corner of Stapleton Road were getting an insufficient response and guarantees from St Leger over the anti-social behaviour of one resident, who is making their lives “hell”- the Clerk agreed to contact St Leger over this matter.
- b) Gorge Road – Cllr Pattison agreed to send details to the Clerk for a letter to be drafted to FCC.
- c) Holiday Inn Letter – A letter was sent on Parish Council headed notepaper, and a site meeting was done. The Holiday Inn Manager stated that they would look at dealing with the loose stones which were a danger – this would be monitored.
- d) Letter to Resident – this was discussed and dealt with under the Environmental Group Section earlier.
- e) Common Lane Road Surface – Cllr Pattison stated that this was in a dreadful state and needed sorting – The Clerk agreed to write to Highways to request action.

MAuty

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8/4/19

## 19/053 To Consider Financial Matters.

### a) To approve Orders for Payment:

i)	000587	£247.00	Direct PHS – Boiler Repair
ii)	000588	£720.00	Christmas Plus – Lights Storage
iii)	000589	£66.00	Anston Pest Control – Allotments
iv)	000590	£414.63	YPO (2 Invoices) – Cleaning Provisions
v)	000591	£63.69	Mrs J Auty – Community Centre Expenses
vi)	000592	£9.00	Handyman - Expenses
vii)	000593	£1,023.82	Clerk's Salary & SLCC – February 2019
viii)	000594	£734.11	Handyman Salary – February 2019
ix)	000595	£431.22	Caretaker Salary
x)	000596	£50.00	K D Robinson – Lions Light Repair
xi)	000597	£50.00	K D Robinson – Centre Electrical Repair
xii)	000598	£0.00	Cancelled
xiii)	000599	£50.00	Sam Robertson – Fire Alarm Service
xiv)	000600	£0.00	Cancelled

**RESOLVED:** That the above Payments are approved.

- b) Budgets, Bank Reconciliation & Bank Statements – to end of February 2019 – The Clerk produced the latest statement and **APPENDIX II & III** for reference – **Noted**

The Clerk also stated that he would allocate his best endeavours to get control of both the Nationwide and Co-operative accounts and take steps to ensure that the Nat West Account was on line.

It was also noted that an account from last year was now seriously overdue – Councillors asked the Clerk to send a letter via the school to the individual concerned asking whether his address had changed and indicating that the outstanding account will not go away. He had done this and had given the offender until 1<sup>st</sup> April before legal proceedings were initiated.

- c) Insurance Cover – The Clerk stated that he had canvassed Councillors on a new five-year deal for a similar price to the previous three-year deal which was expiring. Councillors agreed to this – the annual fee subject to any policy alterations and Insurance Premium Tax would be £1,542.07 – This was agreed.

**RESOLVED:** The Insurance Premium be accepted from Zurich as quoted for a five-year period.

- d) Internal Auditor 2018 – 2019- The Clerk had found a suitable and qualified Internal Auditor for the last financial year – his name is Anthony Stanley – he is local and quoted around £250 – this was accepted in principle, but Councillors wanted to hear more details of his qualifications – The Clerk will seek this.

## 19/054 To Consider resolutions notified by Members

### Request for a Skip

This had already been discussed and approved earlier in the meeting.

### Request for Hedge cutting

Cllr Pattison explained that this was just to tidy one side so as not to cause any problems in the play area – a quote had been obtained from Oakleaf, who had done previous good work for the Council and this was going ahead.

AAuty 8/4<sup>6</sup>/19.

**Request for Summer Sports Programme**

The previous arrangement from last year, although successful, was probably untenable with the Parish Council. Cllr Pattison agreed to look at other sources and especially, to liaise with the Cricket and football clubs who had contacts.

**19/055 To Consider and Comment of Planning Matters**

No Planning Issues had been identified in Warmsworth.

**19/056 To Confirm the date of the next Meeting as:**

Monday 8th April 2019 at 7.00 pm

The meeting concluded at 9.10 pm.

**19/057 To Move that Press and Public are Excluded**

The Council moved into Confidential Session.

*Marty 8/4/19.*

