



WARMSWORTH PARISH COUNCIL COUNCIL MEETING

**Minutes of the Parish Council Meeting held on Monday 8th.
February 2021 at 7.00pm using MS Teams Video Link.**

Members Present: Cllrs. D. Maxey (Chair), J Auty, S. Butters, A Hudson, S. Auty, A. Bennett & C Pattison

In Attendance: Mr A. Bosmans (Clerk)

Apologies: Cllrs. S. White & N. Robertson

Cllr Hudson joined the meeting at 7.30pm

Cllr White had no access to a computer, but the Clerk does update him from time to time and had spoken with him prior to this meeting.

Members Absent: None

There were specific reasons for absence, and these were accepted.

Members of the public were invited to attend via a request by e-mail to the Clerk – there were no requests.

21/013 To receive Disclosures of Interests from Councillors on matters to be considered at the meeting

None Received

21/014 To receive Dispensations for certain Disclosable Pecuniary interests and other interests

Only the ones already in place for Cllrs White, Robertson and Butters are in place re: Allotments

21/015 To identify items for which the Press and Public may be excluded

Agenda Item 14 – Staff Matters & Pre-School Playgroup request were recognised but there were no Press or Public present.

21/016 Public Participation Session

Members of the public were invited to send an e-mail to the Clerk at Warmsworth-clerk@live.co.uk to arrive NO LATER than 5pm that day. They would have been allowed to observe but their participation would have been difficult to facilitate. Pre-sent questions by the same e-mail were invited to arrive by the deadline of 5pm, but none had been received.

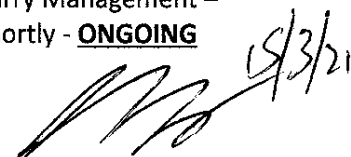
The Clerk had received a complaint about a hole in the fence between the bungalows and the fence which was enabling vandals to get through to damage plot holders' property. Cllr Bennett agreed to investigate.

21/017 To resolve that the minutes of the meeting of the Council held on 11th. January 2021 circulated to members, be signed as a correct record.

RESOLVED: The Minutes of the meeting held on 11th. January 2021 are accepted as a true record, and be signed accordingly.

21/018 To Update Matters Arising from those & Previous Minutes

- a. Control of Bank Accounts On-line – The Co-operative Bank although not as essential has now been investigated and the Clerk needs to remove and add accordingly. The application has been received and acknowledged by the Bank – they have requested we complete a further document with Cllr Maxey's signature on it – it needs verification from Phil Cole - **NEARLY COMPLETED**
- b. Holiday Inn Wall Repair – The Conservation officer sent DMBC building control and they have sited the trees in the grounds of the Holiday Inn to be the culprit for deterioration of the boundary wall. The conservation officer Malcolm Thomas says a letter has been sent to the Holiday Inn but as yet still no response from the manager – Nothing more can be done at present as hotel is on limited staffing due to Covid-19 - **ONGOING**
- c. Update on Office in Cottage – the now has broadband and telephone connection – Clean up completed, followed by dehumidifying and heating . Fire Safety detection systems now in place – fire ladder to be purchased and then to be installed – Sam Offered – some debate over whether full compliance was necessary now as it was hoped the clerk would have an office in the Stapleton Centre – but still thought Clerk should start in the Cottage - **ONGOING**
- d. Festival Gardens Site Meeting re-request – Further work is in the process with DMBC and flagpole planned but may need permission –Clerk agreed to look into and assist – The initial application was filed, fee paid, and some admin work completed for DMBC – with DMBC as 20/01489/FUL - _Lisa Carter to give permission to site the flagpole - **ONGOING**
- e. Wall 124 / 130 Stapleton Road – DMBC Structural Control are citing the conifer roots owned by the resident property behind the wall for under mining the wall. Cllr Pattison will be arranging a meeting with St Leger homes to discuss the matter – **ONGOING**
- f. Stapleton Road Resource Centre – Acquisition – Parish Council successful in its interest – next step is that DMBC will contact the Clerk. Both he and the Deputy Chair would wait until around June time 2021 and pursue the matter further – Cllr Pattison to request an inspection of the Assets Team - **ONGOING**
- g. Common Lane Road Surface - No go at the moment – it was agreed to remove this from the Agenda for the time being.
- h. Lords Head Lane Petition –Traffic Survey requested of DMBC – further liaison with residents, DMBC & Edlington Town Council - Vehicle survey was actioned some thought at the wrong time, but the data was flawed, and it has had to be done again. There was some debate over the need for other measures such as police checks – especially on Sunday on unauthorised off-road vehicles – Reporting on-line to police urged, and the Clerk would put something on the website. It was generally agreed to await the results of the traffic survey before further action is taken - Traffic survey returned but with some unwelcome “side” comments – Taken up with Phil Cole who is supportive and has complained - The Clerk agreed to look again at the evidence provided and challenge Doncaster MBC Highways Department - **ONGOING**
- i. Mill Lane – Parking on verges – Problem revived now children attending school again – possible Section 106 monies could be used to install “real” bollards not the wooden ones that were there and pictures of inconsiderate parkers were requested – Cllr J Auty provided some pictures – Clerk has sent to Highways at DMBC and site visit has been requested, agreed but deferred due to bad weather. Likely before the next meeting of the Parish Council – Cllr Cole has requested a single yellow line to restrict parking at school times. Cllr Pattison indicated that she had some Ring-fenced money in the Warmsworth Environmental Group Account which could purchase some shrubs and would investigate - **ONGOING**
- j. Seats for Halt – The contractors building the houses there have agreed to donate a couple of seats when the building work has ceased in 2021. The mud issue was being monitored and Clerk was asked to send an e-mail to request information on a promised “wheel wash” – **ONGOING**
- k. Virtual Meeting – Sibelco – Further meeting to be requested by Clerk with Quarry Management – Management sent an -e-mail back to Clerk indicating one would be planned shortly - **ONGOING**



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- l. Annual Playground Inspection – Results circulated to Councillors – need to decide course of action – it was thought that some of this was a carryover from last year and had already been done – Clerk to give a copy to Rob and painting to be done in better weather – The Council was still indicating that the railings around the Lions building would be painted in better weather and liaising with Robin Havenhand - **ONGOING**
- m. Gala Committee – To be contacted to discuss when they will use the allocated space in the Football building – in principle are happy to take up the space but Covid 19 intervened – **ONGOING**
- n. Noticeboards – Cllr J Auty offered to update these more often – Christmas display at the crossroads particularly welcome – Cllr J Auty to update – needs minutes, Agenda, and any other relevant information - **ONGOING**
- o. Cemetery Gates Re-furbish – Clerk & Cllr Pattison updated – Section 106 funding has been requested through Doncaster MBC – a reply was awaited – **ONGOING**

21/019 To Hear Reports on the work of External Bodies

- a. Allotments – Cllr. S Auty / Bennett - There was a desire to change the payment due period for plot holders from March to Mid-October – plot holders would get a free period from March to mid-October this year. This needed to be discussed by Allotments Committee, minuted and then referred to the Parish Council for final approval. There was also a proposal to standardise the fees and this would also be before the next Allotments Committee Meeting scheduled for some time in March. A proposal for a new allotments website or page would be discussed separately between the Clerk and Cllr S Auty.
- b. Environmental Group / Playing Fields – Cllr Pattison reported that the final year of the five-year plan was about to commence, with marvellous achievements in the Parish. She also stated that she had resigned from the Quarry Park Liaison Group with DMBC over the allocation of huge amounts of funding for Edlington and none for Warmsworth to use on the parks. They were about to schedule a meeting with head of Street Scene at Doncaster MBC David Ridge, to point out some inconsistencies with what should be done and what was reported to have been done in Warmsworth.
- c. Cricket Club – Nothing new to report -Covid 19 lockdown 3 after Christmas had seen the continued closure of the clubhouse with obvious revenue implications.
- d. Football Club – Cllr Maxey – there are a few minor electrical problems for which the Clerk has asked the usual contractor to quote for. They were due to look at week commencing 15th February 2021.
- e. PCJCC – No Meetings
- f. PROW – Rights of Way – No Meetings
- g. DTUG – No Meetings
- h. Don Gorge – No meetings
- i. Quarry Liaison – No Meetings, however The Clerk had asked Sibelco for a virtual meeting which is being investigated for the near future.
- j. Accounts Inspection – Cllrs Bennett & Maxey – None – first half inspection would be scheduled before Internal and External audit were scheduled for the period beginning in April.
- k. Staff Liaison – Cllrs Hudson (Cllr J Auty agreed to replace Cllr Maxey) – None – meeting with the Clerk for annual review to be scheduled subject to lifting of current Covid 19 restrictions.
- l. Gala Committee – No Meetings – Gala unlikely to go ahead this year again because of Covid-19

21/020 To Discuss and Receive Correspondence

- a. Community First Yorkshire – Newsletters – Various
- b. Volcom & Faith Sector – DMBC – Issue 21 & 22
- c. NALC – Newsletters – incl. Coronavirus updates
- d. S Y Fire & Rescue – Newsletter
- e. Fields in Trust – Update Newsletters



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- f. YALC – White Rose Update – various incl. Coronavirus updates
- g. Northern Gas Networks – Update
- h. Highways England – Work nearing completion on A1(M)
- i. DMBC – various advice on Coronavirus and from Head of Public Health
- j. DMBC – Combined Elections 6 May – request to use the Community Centre – granted & Answered
- k. Police & Crime – Commissioner Blog
- l. YLCA – Virtual Training Programme – February
- m. Zurich Insurance – Policy Renewal – Clerk to sort – its fixed unless anything new is added
- n. Cllr S Auty – Articles request for Spring Newsletter
- o. DMBC – Festive Light Displays – passed on to our supplier – Christmas Plus
- p. Lexis Nexis – Arnold Baker – 12th Edition – Request to order - agreed
- q. N-Power Bill and subsequent correspondence
- r. Richard Nettleton – AGM of Cricket Club – planned for 22 February 2021

All these items were Noted.

21/021 Members Items

It was reported that The Clerk had arranged a Site Visit by the Council to meet and discuss street cleansing and verge issues with the Officer in charge – Dave Ridge – 9th February at 2pm outside the Library.

21/022 To Discuss Financial Matters

- a) To approve Orders for Payment:

These are as issued in the Agenda Pack as **APPENDIX 1 as Attached to Agenda.**

- b) To approve Budgets and Bank Reconciliation – to end January 2021 – **APPENDIX 2 & 3** – as Attached to Agenda

RESOLVED: That the payments, Budget & Bank Reconciliation be approved and signed as a true Record.

- c) To Officially Appoint Internal Auditor for the Financial Year Ending March 2021

RESOLVED: That the Officially appointed Internal Auditor (Anthony Stanley) is again requested to perform the Internal Audit.

- d) To Update Councillors on the notification of the Precept to Doncaster MBC.

The Clerk had done this in the allotted time and had received an official acknowledgement

21/023 To Consider Planning Matters

There were no Planning Applications identified for Warmsworth Parish Council in the period.

21/024 To Confirm the date of the Next meeting

Confirmed as **7pm 8th March 2021 (Monday) by MS Teams Video Link.**

The Chair then closed the meeting at 9.20pm and thanked everyone for their “virtual” appearance but resumed briefly for a couple confidential items. On Staff Matters and Request for funding – Don Gorge.

Moved Press & Public are **Excluded** from proceedings and meeting finally closed at 9.50pm.

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