



# WARMSWORTH PARISH COUNCIL COUNCIL MEETING

**Minutes of the Parish Council Meeting held on 10th February  
2020 in the Community Centre, Low Road West, Warmsworth at  
7.00pm.**

**Members Present:** C Pattison (Chair in absence of Cllr J. Auty), A. Bennett, S. Auty, D. Maxey, S. White, N. Robertson & A. Hudson

**In Attendance:** Mr A. Bosmans (Clerk), DMBC Cllr. P. Cole and 8 members of the Public

**Apologies:** Cllr. J Auty

**Members Absent:** None

The Chair reminded everyone of the Code of Conduct between members, the accepted Procedure for engagement by Members of the Public and that the meeting was being recorded in full for accurate reflection of the minutes and procedures in the meeting.

She also welcomed new Councillor Neil Robertson.

Chair moved to suspend Standing Orders so that Mr. Steven Byford could give a presentation on the proposed New Crematorium between Warmsworth and Conisbrough on A630. This was agreed and Mr Byford gave a detailed presentation on his proposals.

There were some questions and particular concerns over the entry and egress from the proposed development, and that the proposal was on a Greenfield site.

However, the need for a crematorium and in this location or thereabouts was clearly established.

Mr Byford also stated that if there was any need for mitigation, he would happily consider it.

Having presented his case and fielded questions, Mr Byford was thanked for his presence and then left the meeting.

Subsequently Cllr Pattison reported that she had already lodged an objection with DMBC, but the planning application was not yet published.

## **20/016 To Determine Applications for Dispensations for certain Pecuniary Interests and other Interests**

Cllr. White has been granted dispensation to take part in any debate and vote in this and any future meetings until 1<sup>st</sup> May 2020. He was absent from this meeting.

Cllr. Hudson stated that she was involved with the Allotments and may have to seek dispensation in future and disclosed an interest. This also applied to Cllr Robertson.

#### **20/017 Exclusion of Press and Public**

Councillors moved that **Item 9 a) Allotments and 14 d) Pensions** on the Agenda be discussed with Press & Public Excluded.

#### **20/018 Public Participation Session**

Several of the members of the public indicated that they were attending to lodge their disapproval of the Council's intention to take over the Allotments and stated that they had formed a new "committee"

It was firmly pointed out to them that this was immaterial as, under the agreed Terms recently signed, the Council did not recognise the newly formed "committee" and would be putting measures in place to manage the Allotments centrally. This new "committee" lacked legitimacy and had been formed after the Council decision had been made in a Public Meeting (**January 2020 Public Session refers**)

One attendee indicated that the money in the account clearly did not belong to the Council, to which the Clerk agreed, but indicated that it wasn't the "committee's" either and would be "ring-fenced" for Allotments use only but controlled by the Council in a separate account.

A question was asked about the equipment to which it was pointed out that the equipment in the Allotments was believed to belong to the Allotments and would only be returned to individual claimants if proof of ownership was established.

One attendee took particular exception to this, claiming ownership and when leaving with all but one of the delegation also indicated he would gain possession either "legally or illegally"

The appointed spokesperson for the delegation had been given little time to speak but before leaving indicated that he would wish to meet with the Clerk to discuss the ownership matters which the Clerk indicated he was willing to do, but only with him and not the other somewhat disruptive element that had been present, and in the meantime would seek further clarification.

All but one of the attendees allegedly representing the Allotments then left the meeting. **See later in minutes on moving Press and Public be removed for Confidential Session**

Because of the disruption that had been caused, the Clerk requested a short break in the meeting to be able to compose the arrangements for the remainder of business.

#### **20/019 To Resolve that the Minutes of the meeting held on 13th January 2020 circulated as draft to members, be signed as a true record.**

The minutes were agreed as presented and unamended.

**RESOLVED:** The Minutes of the meeting held on 20<sup>th</sup>. January 2020 be accepted as a true record and signed as accordingly.

#### **20/020 Matters Arising from those and previous Minutes**

- a. Dumping – Guest Lane –Some work had been done on the bridge, but dumping was still taking place. Cllr Pattison still wants a site meeting – this has been arranged with Cemetery Manager and Network Rail - **ONGOING.**

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- b. Control of Bank Accounts On-line – The Co-operative Bank although not as essential has now been investigated and the Clerk needs to remove and add accordingly but certain signatories need chasing as he did not know where they now resided – Cllrs Auty and Maxey to advise – **PARTIALLY COMPLETED**
- c. Holiday Inn Wall Repair – wall still not sorted properly and trees overhanging– Clerk contacted Holiday Inn Manager again and also mentioned trees – Manager not engaging after further attempt by Cllr Pattison – She provided a different contact via head office – Clerk sent e-mail to this and awaiting reply – **ONGOING**
- d. Update on Office in Cottage – the office still needs telecoms connection – this has been ordered TWICE but BT seem incapable of installing. Clean up completed, followed by dehumidifying and heating . Still needs improvements to safety especially fire and downstairs needs some further work – Cllr S Auty is obtaining the necessary quotes - **ONGOING**
- e. Community Centre Floor Rectification Work – rectification work has temporarily solved this issue but further much more intensive work on the floor needs to be scheduled for next summer – Clerk has contacted DMBC and obtained assurances that this will be scheduled but he and Cllr J Auty will maintain vigilance – **ONGOING**
- f. Phone Box on Tenter Lane – Reported by Clerk – previous Clerk asked for it to be removed and was ignored! – Cllr Pattison sent letter to BT stating that Parish Council requests its removal, but no response after two weeks – **ONGOING**
- g. Festival Gardens Site Meeting re-request – The Clerk and Cllr Pattison obtained a site visit before Christmas – Lisa Carter at Doncaster MBC is still awaiting estimates and has agreed to notify the Parish Council when the work has been sanctioned - **ONGOING**
- h. Letter to residents – Overhanging bushes - letter done and passed on to the Handyman / Gardener for delivery – **COMPLETED**
- i. Letter to resident re Ivy – Access to King George Field – Letter done – copies to be given to Rob to distribute as and when necessary – Further Developments as the letter claimed resident owned the wall opposite 124 / 130 Stapleton Road, which she denies – the matter has been referred back to DMBC assets and appears to be from the days of WRCC but if proved as such should be repaired either by DMBC or St leger Homes or a combination of the two – **ONGOING**
- j. New Police Station – PC to be allocated to Ward. A Positive meeting was held with Councillors, new PC and the Clerk – New police station in Edlington due to re-open - **ONGOING**
- k. Stapleton Road Resource Centre – Acquisition – understood the decision has to be made by Cabinet member Cllr Joe Blackham – the Clerk knows this Councillor and will ascertain the facts. Cllr Pattison to draft a letter to the assets team for consideration - **ONGOING**
- l. Common Lane Road Surface - David Snell at DMBC advised that they had been out to inspect the road surface, but no decision had been made as yet – **ONGOING**
- m. Sub Station on Mayflower Road – Northern Grid reports that fencing would be done, but only to cover the perimeter of the sub-station. The rest of the land is not owned by DMBC, but Northern Grid still require access rights and dumping may well still be possible if not monitored – **ONGOING**
- n. Lords Head Lane Petition – With Phil Cole he should facilitate a meeting? - **ONGOING**
- o. Poplar Grove – Mattresses dumped and need removing - this has been reported to DMBC Enforcement and awaits action – **ONGOING**
- p. Sprotbrough / Warmsworth Boundary Sign – Sign Ordered and awaiting installation, scheduled end of March. Handyman to tidy the area before installation – **ONGOING**

### **20/021 To Consider the Appointment of One Casual Vacancy to the Parish Council**

Mr Steven Butters had indicated a willingness to Councillors and the Clerk the previous month but had sent no real detail and hadn't appeared in person. He was, however at this meeting and gave a brief description of who he was and what he had done in the past

Councillors agreed unanimously to co-opt Mr Butters onto the Council to commence from the next meeting. The Clerk would liaise over Declarations and would be in touch.

**AGREED:** Mr Steven Butters is co-opted to become a Parish Councillor for Warmsworth to commence duties from then next meeting and upon completion of the necessary Declarations.

It was noted that the Council had its full complement of Councillors for the first time in around two years which was very much welcomed.

## **20/022 To Receive any feedback from the Appointees to Various Bodies**

- a) **Allotments** – Further concerning issues had arisen from the presence of a small and rather disruptive “delegation” from the allotments and further discussion was therefore deferred to Confidential Items at the end of the meeting. (20/0017 Refers)
- b) **Environmental Group / Playing Fields** – Cllr Pattison gave a brief update on the work of the Group and other outstanding items on the Field and from around Warmsworth that she was working on from a report she Circulated. Most had been dealt with under Matters Arising, but the rest were commended in her report:

### 1. **HELEN MCCLUSKIE.: LOCAL DEVELOPMENT PLAN**

Local development plan will be submitted in around a month’s time. Once a date is set for the Inspectorates Hearing, Helen will inform the Council. We are allowed to attend if we wish to do so?

### 2 **KING GEORGE FIELD UPDATE**

- a. After more vandalism, the infant rocker has been removed. Parish Council to consider a replacement in the future.
  - b. Fabricator’s estimate for motorbike barrier gate, having now been ordered was awaiting installation subject to Disability compliance.
  - c. Vandalised slide has been replaced and the area now re-opened
  - d. In 2020 to complete jobs included in the 5-year plan for the field. Money already set aside for the work.
  - e. Request for safety gear for Rob especially when working on the Lanes has been actioned.
- c. Cricket Club** – A Stakeholder meeting is due with the Clerk, Cllr Pattison, the Cricket Club, their ground staff and the Football Club – the main issue to discuss would be the grass cutting.
- d. Football Club** – An inspection of the Lions pavilion has been made with issues flagged up with Robin who was amenable to the requests. A meeting to discuss the overdue lease between the Lions and the Parish Council has been scheduled.
- e. PCJCC** – Was re-scheduled because of the Doncaster floods – No one could attend this meeting.
- f. PROW** – No meeting
- g. DTUG** – No representative at present to attend the meeting.
- h. Don Gorge** – Cllr Bennett reported that at the AGM in March there will be a change of direction and possibly a new committee as all the committee posts were up for re-election. The group had decided that Nursey Lane was far too big a project for the Group to undertake and logistically. The Group was looking at new ventures and was thinking of concentrating this year on the Warmsworth side.
- i. Quarry Liaison** – Sibelco had agreed to fund any hedge cutting that the Parish Council previously paid for as they also used the farmers Bichan and it would be much simpler to combine, and they pay for the cutting as a gesture to the community. The Clerk was due to liaise further with them on this and it was thought vital as another cut was imminent, but Mr Bichan knew when this was due.

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- j. Accounts Inspection** – This had been completed in early January – later than scheduled – by Cllr Maxey, who confirmed that as far as he was concerned, there were no issues. The next inspection is planned to coincide with the year-end, and will almost certainly be in April, but before the Internal Audit.
- k. Staff Liaison** – To be dealt with in the Confidential Session with Press & Public Excluded. The Clerk was due for his annual appraisal.
- l. Gala Committee / Others** – A meeting is planned for 12<sup>th</sup> February with the Gala Committee, the Lions, Cllr Pattison, the Handyman and the Clerk to discuss a storage location in the Lions Pavilion for the Gala. A space has been offered and this was to ascertain if it was suitable.

#### **20/023 To Discuss and Receive Correspondence**

- a. Community First Yorkshire – Newsletters – Various
- b. Volcom & Faith Sector – DMBC – Edition 36
- c. NALC – Newsletters – Various
- d. S Y Fire & Rescue – Newsletter
- e. Fields in Trust – Update Newsletters
- f. YALC – White Rose Update – January 2020
- g. Northern Gas Networks – Update
- h. Warmsworth Allotment Holders Association – Various Correspondence
- i. Insurance Renewal 2020

All items were **noted** without further discussion.

#### **20/024 To Discuss LDP**

The LDP consultation had now closed and the issues were being co-ordinated. Cllr. Pattison gave an update in **20/022 b) 1.**

No further clarification was needed.

#### **20/025 To Consider Member's Items**

**Damaged Wall – Stapleton Road** – Cllr Pattison had already given an update on this at **20/0016 i)** and no further clarification was needed.

Cllr White asked that the Council consider asking the question as to when the streets of Warmsworth were last properly cleansed. He noted that he understood that Tenter Lane had not been done since before Christmas.

#### **20/026 To Adopt Revised NALC Discipline & Grievance Procedures**

These had been circulated with the January Agenda. There were no issues with these Appendices, so it was agreed to adopt them into Warmsworth Parish Council Policies as replacing the existing policies already in place.

**RESOLVED:** That the Discipline and Grievance Procedures as previously circulated are adopted into Warmsworth parish Council Policies and Procedures.

At this point, Cllr Bennett asked if he could be excused and took no further part in the meeting which was still quorate.

**20/027 To Consider Financial Matters.**

The Clerk circulated a slightly revised list than the one on the Agenda:

a) To approve Orders for Payment:

Carried on Chair Approval:

i)	£476.98	Water Plus
ii)	£35.96	Recycling Bins
iii)	£62.33	Microwave
iv)	£308.56	DMBC

Cheque Payments for Approval:

000642	£472.07	Caretaker – February 2020
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Latest Transfers for Approval:

i)	£981.62	Salary February
ii)	£938.22	Salary February
iii)	£66.00	Anston Pest Control
iv)	£61.20	YPO
v)	£130.00	Edward Marcus – Lamp for Office
vi)	£1,571.88	Zurich – Annual Insurance – Due 1 March 20
vii)	£308.56	Pro-Forma - DMBC

**RESOLVED:** that the payments as outlined are approved.

b) Budgets and Bank Reconciliation – to December 2019 – **APPENDIX 2 & 3**

These were noted without questions.

c) Updates on Bank Signatories – Only Co-op Signatories and on-line – Already dealt with earlier.

d) Update on Precept Notification – The Clerk had surrendered the Parish Councils Precept proposals, and these had been accepted by DMBC.

**20/028 To Consider and Comment of Planning Matters**

**Crematorium Plans** – This had been discussed earlier

**20/00240/OUT** – Rear Of 7 Glebe Street Warmsworth Doncaster DN4 9JU – 1 Dwelling – access was from the rear, on Back Side Lane, which is one-way back to Warmsworth Road and it was thought that as long as it is with maintaining the conservation area (plans indicated it) then no observations would be given.

The Clerk then stated that there were a couple of new applications since the Agenda had been published:

**20/00342/FUL** – Erection of First Floor Front & Side Extension – 7 Fox Grove – No Observations

**20/00325/ FUL** – Erection of 2-storey side Extension – 12 Fox Grove – No Observations

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**20/029 To Confirm the date of the next Meeting as:**

Monday 30<sup>th</sup> March 2020 at **7.00pm.**

Councillors considered this change to reflect a balanced period between two meetings and taking into consideration the Easter break which would mean **NO** meeting in April.

The meeting concluded at 9.15pm. This was re-convened with Press & Public Excluded for a couple of Confidential Items. However, preceding this – one member of the public who maintained he would sit in the Centre until the allotments were returned to “their control” refused to move. (Refer to the end of item **20/018**)

The Clerk was quite happy to adjourn Confidential items until a later meeting and close the proceedings, if necessary. leaving the protestor to his protest alone in the Centre – it was warm, lit and there was availability of refreshments if required.

However, The Chair at the meeting persuaded him to leave and Confidential Business was completed, finally ending at 9.45pm.

