



WARMSWORTH PARISH COUNCIL COUNCIL MEETING

Minutes of the Meeting held on 11th February 2019 in the
Community Centre, Low Road West, Warmsworth at 7.00pm

Members Present: Cllrs. J Auty (Chair), C Pattison, S Auty, S White, C Jackson, A Bennett & D Maxey.

In Attendance: 3 members of the public and Mr A. Bosmans (Clerk)

Apologies: None

Members Absent: None

The Chair reminded everyone of the Code of Conduct between members, the accepted Procedure for engagement by Members of the Public and that the meeting was being recorded in full for accurate reflection of the minutes and procedures in the meeting.

19/021 To Receive Disclosure of Members' Interests

None, other than those previously discussed in November 2016 and subsequent dispensation.

19/022 To Determine Applications for Dispensations for certain Pecuniary Interests and other Interests

Cllr. White has been granted dispensation to take part in any debate and vote in this and any future meetings until 1st May 2019 on Agenda items concerning the allotments.

19/023 Exclusion of Press and Public

No items were deemed necessary to exclude Press & Public

19/024 To Resolve that the Minutes of the meeting held on 14th January 2019 circulated as draft to members, be signed as a true record.

RESOLVED: The Minutes of the meeting held on 14th. January 2019 be accepted as a true record and signed as such by the Chair.

19/025 Matters Arising

- a. Cllr S Auty to email Phil Cole traffic email sent to DMBC and Simon to update all councillors once any response has been given. Both Cllr Auty and Phil Cole will continue with this as it was causing a great deal of congestion in the village - **OUTSTANDING**
- b. Cllr S Auty to email Clarissa regarding road barriers and litter on "snickets" for an update raised at village walk – Cllr Jackson reported the issue to Doncaster MBC but not a lot has been actioned – she will continue to monitor – It was agreed that this was completed – The Handyman was policing this on a regular basis - **COMPLETED**
- c. Clerk to check 'Community Fields Legacy' - The Clerk stated that there was no apparent information on the "King George Fields Legacy" but there was a "Playing Fields Legacy" which could be considered for funding, but they are not entertaining any claims at the moment. Cllr Pattison was also looking

into Section 106 money with Cllr Phil Cole and would also ask the Assets Team at Doncaster MBC. -

ONGOING

- d. Cllr S Auty to put Neighbour Alert details in chronicle for all residents to access – Next Chronicle due – **PARTIALLY COMPLETED**
- e. Clerk to contact Dave Chadbourne at DMBC re playground inspections and training – Clerk has found a local company that does inspection training and is lining this up – Certain items that need rectifying have been completed others are to be discussed at this meeting. The Clerk has contacted the Doncaster Company that does training - Rynat–the owner will undertake the training and lives locally in Balby – The Clerk was asked to get a specific cost for so many attendees – it was thought that the fabricators undertaking the work on the Field for the Parish Council may wish to take part at their own expense – **PARTIALLY COMPLETED**
- f. Cllr S Auty to organise date for next Community Centre meeting – Not yet agreed – another meeting is scheduled and are held around 3 to 4 times a year - **OUTSTANDING**
- g. Clerk to email DMBC regarding double yellow lines on Tenter Lane/Fox Grove corner with re. to recent car accident and parking on vans causing obstructions – done – response was read from Dave Worthington – Cllr Jackson agreed to send the pictures of the situation to Dave Worthington as evidence - **PARTIALLY COMPLETED**
- h. Clerk to discuss with the cricket club as to why they are not cutting the grass next to the football hut – **COMPLETED** – Raised at the recent Stakeholder’s Meeting – Cllr Pattison stated that the Stakeholder Meeting had overcome any previous misunderstandings and the new grounds man at the Cricket club understood what his role entailed.
- i. Clerk to contact Neighbourhood Watch to ask them to send any issues with Parish Council. – e-mail sent to Mrs Georgina Mullis – no reply as yet – the Clerk would follow up and Cllr Jackson would call into the library - **OUTSTANDING**
- j. Date for Clerk’s Annual Review – a meeting had taken place and all the input needed evaluation before a meeting with the Clerk can be arranged - **ONGOING**
- k. Quotes for Fabricator work on Children’s Play Area, Gates on Stapleton Road and Wheelchair Access Gate – Quote Obtained – Cllr Pattison talked to the quote; which had been outlined at January’s meeting stating that the items were a necessary expense. Councillors had no problem in going ahead with this – **ONGOING**

RESOLVED: That the Fabricator quote is accepted and that the remedial work as specified, be undertaken as soon as possible

- l. Road Markings – Quaker Lane, Badsworth Road & Low Road West - response received from Dave Worthington - he is to action the markings, but this will be monitored – **ONGOING**
- m. Problems with parking on verges – Sheffield Road – Dave Worthington had not mentioned the verges in his e-mail returned to the Clerk – this will be followed up - **ONGOING**
- n. Fencing – Stone Wall Behind Library – Cllr Pattison is to meet with officers from DMBC to see if the quote she had previously been advised of could be actioned - **OUTSTANDING**
- o. Dumping – Guest Lane– Cllr Pattison updated that the lock on the gate had been replaced but the area would continue to be monitored – **ONGOING**
- p. Hairpin Bend – Issues on the bend –Clerk had sent e-mail to Highways - response received from Dave Worthington – he indicated that the bend was untidy and would be cleansed, but the fence has not been replaced and the bend is till “unsafe” – Cllr Pattison would continue with this and it is understood that DMBC Cllr Phil Cole is also on with this as part of his casework - **PARTIALLY COMPLETED**
- q. Notice boards – They have now been populated with the forthcoming meetings and the last approved minutes – more to add – some of the locks were definitely stiff and it was not a certainty that all the keys supplied fitted all of the locks – Cllr Bennett would ask the Fabricators - **ONGOING**
- r. Trees Request – Request by e-mail to the Tree Team and Tim Bryant for 2 trees on King George Field and 1 Rowan on the Junction of Lords Head Lane / Stapleton Road – it is thought that there are no trees at present and that they had been ordered, but used elsewhere – the Council would have to wait for a new order - **ONGOING**

- s. Fire Alarm Inspection – Sam Robertson to be asked to attend Centre and certify the Fire Alarm – he has attended and certified the system, but the Clerk needs to inspect the documents to ascertain when checks and tests need to be done – He stated that it would be looked at that week - **ONGOING**
- t. Trees at Stapleton Road near Lions Football Pavilion – Cllr Pattison reported that this was raised at the Stakeholder meeting and that St Leger had responsibility for the trees. It has been mentioned that the clipping of the trees is an urgent issue, but St Leger have exhausted the budget which then takes in the nesting season which then makes the tree pruning unlikely at least until the end of June. St Leger will be pressed further until the job is completed – **ONGOING**
- u. Gala Container – Approval has been given for a Container on the land adjacent the Lions Pavilion – the matter is now with the Gala Committee - an update on this will be forthcoming in the External Bodies Reports - **COMPLETED**

19/026 Public Participation Session

Two members of the public attended and raised some issues about the Allotments specifically about the lease and a suggestion that a redundant plot be used to store items of use on the allotments which do not need to be kept secure.

There were also complaints to the Clerk about dog fouling and emptying the litter bins, the monitoring of which were ongoing.

A Complaint had also been made about speeding on Tenter Lane which again is an ongoing issue and Cllr S Auty had worked hard in the past to alleviate this and urged residents to report to the police to establish a pattern for them to act upon.

A complaint had also been received about the football club and mud deposits being carried into Stapleton Road. Cllr Pattison would give more details later in the meeting.

The Clerk had also received an e-mail praising the Council for the work of the Handyman, Rob, who is being well received by residents.

19/027 To Consider the Appointment of a Casual Vacancy to the Parish Council

There were still two co-opted vacancies for Councillors to consider. At present, no one had indicated a willingness to serve.

19/028 Update on GDPR

One member reported that there had been an issue with the mobile phone number and questioned whether it was suitable to have contact mobiles on the website.

The Clerk stated that it was handy for Councillors to be contacted with concerns, but it was their own personal preference and he would await notifications by individuals about their contact information on the website. Most Councillors were happy for the information to remain, but one Councillor specifically requested a revision which the Clerk was happy to do.

19/029 To Receive any feedback from the Appointees to Various Bodies

- a) **Allotments** – The lease was now in full draft form and awaited comments from the Allotments Committee. A meeting would then be arranged to discuss amendments with a view to the revised document to be issued before the end of March.
- b) **Environmental Group / Playing Fields** – Cllr Pattison gave a detailed update on the work undertaken by the Environmental Group and the Handyman on the Common Lane side of the King George Field, which had revealed a lovely historic gate to the field but also created a lot of waste.

Rather than burn the waste – which had been explored as an option – a further suggestion was perhaps to hire a skip in conjunction with the cricket club and their proposed clear up before the new season.

The Fabricators have everything ready for galvanising and the modifications would then take place. A rubber bung was also scheduled to be fitted to the playground “rocker”

The Cricket Club admitted that they had been a little remiss on the trimming of the field grass and the Council had already paid for a full cut. The Club will take care of the cost of a special trimmer to cut the outer perimeter in future.

Cllr Pattison had also contacted St Leger Homes over the tree problem which was creating damp on the Stapleton Road side of the clubhouse. Officers at St Leger Homes of Doncaster had indicated that there was no budget left for this which would mean that the trees would not be trimmed until the summer because of the bird nesting season. This was deemed unacceptable and Cllr Pattison was still pressing hard for action.

Cllr Pattison also reported that she had been informed by The Assets Team at Doncaster MBC of the need to identify the Allotments land as not available for development in the future to protect the area from potential development in the Local Development Plan. This would be on the next Agenda and the Clerk would look at the necessary paperwork.

c) Cricket Club

The Club is looking at a couple of days sporting activities on the field in the Easter holidays for a couple of days and Sunday lunches would continue once a month at the club.

d) Football Club – Cllr. Maxey reported that he was still working with the Club. Cllr Pattison indicated that she had received a complaint from some residents on Stapleton Road adjacent to the field about the constant use of their residential area for the cleaning of mud from football boots. The complaint was in letter form and would be replied to by the Clerk. Lions Officials do admit that there is a problem and Cllr Maxey would continue to press the point with them. The Clerk would also mention to the club about the attitude of some visiting team members when asked not to clean their boots outside residences.

e) PCJCC – No Meeting

f) PROW – Nothing to report except footfall was increasing on the hairpin and there was a need to replace the sign on the other side of the boulders that had been knocked down.

g) DTUG – No Meeting

h) Don Gorge – Cllr Bennett could not attend the last meeting, but it was reported that there will be another “clean-up” on 13th and 14th April with new volunteers welcome.

i) Quarry Liaison – Sibelco had taken time to send an extended reply to all the issues which were raised at the Liaison Meeting in December. All the interested questioners had received a response anyway, but a further letter would be sent to local residents to give them an update. The response would also be placed on the website by the Clerk

Cllr Auty reported that after a recent “difficult” conversation with a Sibelco Representative, he had decided to resign. The Clerk had also responded to his resignation by expressing his regrets over the action and extreme disappointment to the Officials at Sibelco as it was thought that some of their comments were in the very least unfair.

Chair asked for expressions of interest to replace Cllr S Auty. Cllrs Jackson and White both volunteered and were approved.

- j) **Accounts Inspection** – Another inspection had taken place on Wednesday 23rd January 2019 at the Community Centre with the Clerk and Cllrs Bennett and Maxey. Cllr Maxey reported he was satisfied and raised one small point which had been welcomed by the Clerk
- k) **Staff Liaison** – The Clerk was due a Review – Councillors had discussed this in private session without the Clerk and now needed to co ordinate this before a meeting is planned with the Clerk to formalise the review.

At this point Cllr. Bennett asked to be excused and left the meeting – the meeting was still quorate

- l) **Gala Committee** – The Committee has been re-constituted and have called a meeting on the Thursday after the Parish Council. Cllr White stated that he would update the Parish Council at the next meeting.
- m) **Neighbourhood Watch** – The Clerk has been asked to contact the Library, who hold the meetings with the objective of obtaining recent crime data after it has been provided to the Watch. No response has been received so far but he will try again.

19/030 To Note the proceedings from the recent Stakeholder Meetings between Lions, Cricket Club and Parish Council – APPENDIX I

Circulated with the minutes and **Noted**.

19/031 To Consider and Discuss problems with the Sidewalls at the Community Centre

Chair indicated that the sidewalls were still damp after renovation work. It looks like it is seeping in from outside and not from the floor of the ceiling. Cllr S Auty agreed to obtain a couple of quotes to repoint the outside of the Community Centre where the damp appears to be entering the building.

19/032 To Discuss and Receive Correspondence

- a. Community First Yorkshire – Newsletters – Various
- b. Don Gorge – Newsletter – 28/01/19 & 04/02/19
- c. NALC – Newsletters – Various
- d. Northern Powergrid – Newsletters
- e. Northern Gas Networks – Newsletters
- f. S Y Fire & Rescue – Newsletter
- g. Fields in Trust – Update Newsletters
- h. YALC – White Rose Update – January 2019
- i. Liz Reeve – Friends of the Peak District – Events
- j. YALC – Update on Section 137 Grants

The Clerk circulated an additional item recently received on Training until the end of March offered by Yorkshire LCA – Cllr Jackson asked to be considered for the Play Equipment Inspection at Rotherham.

All items were **noted** without further discussion.

19/033 To Consider Members Items

Cllr Jackson raised the Green Space Event being sponsored by Doncaster MBC between 22 March and 23 April. She was looking to organise a clean-up in the village at which Doncaster MBC would provide protective and other equipment for the event. This would be supported by the Parish Council and she agreed to look into a day for this in the timeframe allocated. The event was advertised in all the notice boards.

19/034 To Consider Financial Matters.

a) To approve Orders for Payment:

i)	000577	£936.12	Clerk's Salary – January 2019
ii)	000578	£734.11	Handyman Salary – January 2019
iii)	000579	£199.00	Strimmer for Handyman
iv)	000580	£431.22	Caretaker Salary
v)	000581	£185.93	Surface Water & Effluent
vi)	000582	£510.43	HMRC – Tax& NI – 3 Months
vii)	000583	£274.68	DMBC Pest Control – Community Centre
viii)	000585	£66.00	Anston Pest Control – Allotments
ix)	000586	£37,617.60	DMBC – Community Centre Renovations

RESOLVED: That the above Payments are approved.

b) Budgets, Bank Reconciliation & Bank Statements – to end of January 2019 – The Clerk produced the latest statement and **APPENDIX II & III** for reference – **Noted**

The Clerk also stated that he would allocate his best endeavours to get control of both the Nationwide and Co-operative accounts and take steps to ensure that the Nat West Account was on line.

It was also noted that an account from last year was now seriously overdue – Councillors asked the Clerk to send a letter via the school to the individual concerned asking whether his address had changed and indicating that the outstanding account will not go away.

19/035 To Consider resolutions notified by Members

Pest Control at the Allotments

Cllr White had wanted to discuss the issue of Pest Control at the Allotments – it was thought that this was a matter to take up with the Committee, but the Clerk would ascertain that the amount paid monthly for rat infestation was being done properly and Cllr S Auty would also raise this at the next Allotments Committee Meeting.

Directory of Contact Numbers

Cllr Pattison explained that she thought it was a good idea for all councillors to have useful contact numbers, especially at Doncaster Council direct to offices and not just 01302 -736000.

The Clerk agreed to compile a list and awaited ideas as to what this list should contain – all Councillors would look at their databases for the Clerk to use.

19/036 To Discuss matters notified by members / Clerk or carried over from the last meeting

(Unless listed below, no resolutions may be moved under this item)

a) **Parking/Speeding & Various Calming Measures in the Village** – Discussed previously – No progress on this. Councillors were asked to report any speeding issues to Cllr Pattison, and she would pass this on to Highways at Doncaster Council **ONGOING**

b) **Bus Shelter and Crossing** – This had not been completed satisfactorily – still ongoing – The drains had been cleared but standing water was still present when it rains heavily - Cllr Jackson indicated she was still in dialogue with Doncaster MBC - **ONGOING**

- c) **Mill Lane Verges** – More residents have claimed verges for their own garden decoration, and this prevents some of the parking on them – The gardener / Handyman was due to spread some seed on some of the verges as well – **ONGOING**
- d) **Fire Risks / Alarm Inspection** – Chair had received a procedural check list which would be kept in the kitchen area. Clerk still to action low risk items identified by South Yorkshire Fire Inspector – this was still to be discussed when the Clerk meets the Chair - **ONGOING**
- e) **Quarry Park Gates** – Fixed but not closing properly – it was agreed to leave this item on for the time being - **ONGOING**
- f) **State of Road – Grosvenor Crescent** – this has been followed up with Dave Worthington and there have been no more complaints – this will now be removed from the Agenda – **COMPLETED**

The Clerk indicated that at the next meeting and from thereon, these items would appear at the beginning of the Agenda under "Matters Arising" and would not be a separate item towards the end of the meeting. It was thought that this was a good idea.

19/037 To Consider and Comment of Planning Matters

19/00098/FUL – Ground Floor Extension – 38 Cliff Crescent - Warmsworth

19/00136/FUL – Erection of Double Detached Garage – 1 Warren Close, Warmsworth

The Clerk circulated these items for inspection and stated that he thought that there were no contentious issues over these.

No observations were made on either of these applications.

19/038 To Confirm the date of the next Meeting as:

Monday 11th March 2019 at 7.00 pm

The meeting concluded at 9.15 pm.

