



WARMSWORTH PARISH COUNCIL COUNCIL MEETING

**Minutes of the Parish Council Meeting held on Monday 11th.
January 2021 at 7.00pm using MS Teams Video Link.**

Members Present: Cllrs. D. Maxey (Chair), J Auty, N. Robertson S. Butters, A Hudson, S. Auty, A. Bennett & C Pattison

In Attendance: Mr A. Bosmans (Clerk)

Apologies: Cllrs. S. White

Cllr White had no access to a computer, but the Clerk does update him from time to time and had spoken with him prior to this meeting.

Members Absent: None

There were specific reasons for absence, and these were accepted.

Members of the public were invited to attend via a request by e-mail to the Clerk – there were no requests.

Before official proceedings began a period of one minute's silence was respected in memory of Ex Cllr. Ray Mullis who had passed away shortly before Christmas after a long battle with illness and had served on both Doncaster MBC and Warmsworth Parish Council for a number of years.

21/001 To receive Disclosures of Interests from Councillors on matters to be considered at the meeting

None Received

21/002 To receive Dispensations for certain Disclosable Pecuniary interests and other interests

Only the ones already in place for Cllrs White, Robertson and Butters are in place re: Allotments

21/003 To identify items for which the Press and Public may be excluded

Agenda Item 14 – Staff Matters & Pre-School Playgroup request were recognised but there were no Press or Public present.

21/004 Public Participation Session

Members of the public were invited to send an e-mail to the Clerk at Warmsworth-clerk@live.co.uk to arrive NO LATER than 5pm that day. They would have been allowed to observe but their participation would have been difficult to facilitate. Pre-sent questions by the same e-mail were invited to arrive by the deadline of 5pm, but none had been received.

21/005 To resolve that the minutes of the meeting of the Council held on 23rd.November 2020 circulated to members, be signed as a correct record.

RESOLVED: The Minutes of the meeting held on 23rd. November 2020, are accepted as a true record, and be signed accordingly.

21/006 To Update Matters Arising from those & Previous Minutes

- a. Control of Bank Accounts On-line – The Co-operative Bank although not as essential has now been investigated and the Clerk needs to remove and add accordingly. The application has been received and acknowledged by the Bank – they have requested we complete a further document with Cllr Maxey’s signature on it which has been done and returned to the bank – **NEARLY COMPLETED**
- b. Holiday Inn Wall Repair – The Conservation officer sent DMBC building control and they have sited the trees in the grounds of the Holiday Inn to be the culprit for deterioration of the boundary wall. The conservation officer Malcolm Thomas says a letter has been sent to the Holiday Inn but as yet still no response from the manager – Nothing more can be done at present as hotel is on limited staffing due to Covid-19 - **ONGOING**
- c. Update on Office in Cottage – the now has broadband and telephone connection – Clean up completed, followed by dehumidifying and heating . Fire Safety detection systems now in place – fire ladder to be purchased and then to be installed – Sam Offered – new Chair will oversee transition in New Year – Purchase of fire ladder agreed - **ONGOING**
- d. Festival Gardens Site Meeting re-request – Further work is in the process with DMBC and flagpole planned but may need permission –Clerk agreed to look into and assist – The initial application was filed, fee paid, and some admin work completed for DMBC – with DMBC as 20/01489/FUL - **ONGOING**
- e. Wall 124 / 130 Stapleton Road – DMBC Structural Control are citing the conifer roots owned by the resident property behind the wall for under mining the wall. Cllr Pattison will be arranging a meeting with St Leger homes to discuss the matter - **ONGOING**
- f. Stapleton Road Resource Centre – Acquisition – Cllr Pattison needs to follow up with Phil Cole and also to get some progress from MP. The Clerk was asked to formulate a Business Plan in which Cllr J Auty would like to input – The Clerk indicated he needed some costings on the Centre from DMBC - Budget for takeover to be increased – Anticipated a meeting to be held in the next week will decide the outcome of the centre – Cllrs agreed to send a request for help to MP Nick Fletcher – Clerk to sort. The meeting itself would be attended by Cllr Phil Cole and would put the Parish Council’s case for ownership and re-opening - **ONGOING**
- g. Common Lane Road Surface - Cllr Pattison be meeting with Manager of the Sewerage works and DMBC Highways in the winter when the road is flooded and in its worst state! This was the case and Cllr Pattison has taken photos and sent them to DMBC.- **ONGOING**
- h. Lords Head Lane Petition –Traffic Survey requested of DMBC – Traffic survey returned but with some unwelcome “side” comments – Taken up with Phil Cole who is supportive and will hopefully complain - **ONGOING**
- i. Sub Station on Mayflower Road – It was agreed to **remove** this item but continue to monitor as at present it is unlikely that the Parish Council will get any further for now.
- j. Mill Lane – Parking on verges – Problem revived now children attending school again – possible Section 106 monies could be used to install “real” bollards not the wooden ones that were there and pictures of inconsiderate parkers were requested – Cllr J Auty provided some pictures – Clerk to send to Highways at DMBC and place a further complaint in their hands after meeting - **ONGOING**
- k. Seats for Halt – The contractors building the houses there have agreed to donate a couple of seats when the building work has ceased in 2021 – mud on the road was still an issue – the Clerk had reported to DMBC and complained to the Site Manager. Cllr Hudson suggested that awheel wash would be appropriate. Cllr Cole had also taken up the issue of inconsiderate parking around the development which was a danger – **ONGOING**
- l. Virtual Meeting – Sibelco – Further meeting to be requested by Clerk with Quarry Management – Clerk to follow up again - **ONGOING**



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- m. Annual Playground Inspection – Results circulated to Councillors – need to decide course of action – it was thought that some of this was a carryover from last year and had already been done – Clerk to give a copy to Rob and to discuss – some painting may be necessary in the better weather - **ONGOING**
- n. Gala Committee – To be contacted to discuss when they will use the allocated space in the Football building – in principle are happy to take up the space but Covid 19 intervened – **ONGOING**
- o. Noticeboards – Cllr J Auty offered to update these more often – Christmas display at the crossroads particularly welcome – Cllr J Auty to update in conjunction with volunteer on Mill Lane – Clerk and Chair to discuss what needs to go in the noticeboards on a regular basis – **ONGOING**
- p. Culvert Works excavation – Richard Nettleton to supply a quote but work subsequently done to high standard by Mr Bichan for £250.00 – **COMPLETED**
- q. Cemetery Gates Re-furbish – Clerk & Cllr Pattison to update – DMBC Assets are unable to confirm ownership of the gates but some Cllrs do know their origin and Clerk to request Section 106 funding from DMBC via Cllr Phil Cole– **ONGOING**

21/007 To Hear Reports on the work of External Bodies

- a. Allotments – Cllr. S Auty / Bennett - There had been no further meetings as we move into the non-growing season – Thanks were expressed by the Chair and repeated by other members for the assistance in liaising with the plot holders by Cllr Auty but also by Cllr Bennett. Relations between all the allotment holders was improving mainly as a result of an occasional physical presence of Councillors.

There was a need to put in place the two noticeboards that the Parish Council donated, and Cllr Pattison stated that Network Rail had donated some cement from the gate which was useful and welcomed. Cllr Bennett would liaise with the Gardener / Handyman on installation. Cllr S Auty to obtain quotes for water supply, and to seek possible help with the road and to clear vacant plots. This was still ongoing.

It was hoped that a new round of Committee Meetings would begin in March and all plots on the land had now been allocated.

- b. Environmental Group / Playing Fields – Cllr Pattison reported that the fourth year of the five-year plan was now drawing to an end with marvellous achievements in the Parish. She also stated that she had resigned from the Quarry Park Liaison Group with DMBC over the allocation of huge amounts of funding for Edlington and none for Warmsworth to use on the parks. Progress on this was circulated in the Agenda as **APPENDIX 1A and 1B** which highlighted what had been done, what is left to do and what needs to be incorporated in the Budget for 2021 – 2022 if at all possible.
- c. Cricket Club – Nothing new to report -Covid 19 lockdown 3 after Christmas had seen the continued closure of the clubhouse with obvious revenue implications.
- d. Football Club – Cllr Maxey – there are a few minor electrical problems for which the Clerk has asked the usual contractor to quote for.
- e. PCJCC – No Meetings – a virtual meeting is scheduled for January.
- f. PROW – Rights of Way – No Meetings
- g. DTUG – No Meetings - A virtual meeting is scheduled also for January.
- h. Don Gorge – No meetings
- i. Quarry Liaison – No Meetings, however The Clerk had asked Sibelco for a virtual meeting which has not been planned as yet. He would follow this up as there were some issues of the removal of trees from the border of the quarry behind the houses on Mill Lane which were planted some time ago in mitigation for the work in the quarry.
- j. Accounts Inspection – Cllrs Bennett & Maxey – None – first half inspection would be scheduled before Internal and External audit were scheduled for the period beginning in April.
- k. Staff Liaison – Cllrs Hudson (Cllr J Auty agreed to replace Cllr Maxey) – None – meeting with the Clerk for annual review to be scheduled subject to lifting of current Covid 19 restrictions.

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- i. Gala Committee – No Meetings – Gala unlikely to go ahead this year again because of Covid-19

21/008 To Discuss and Receive Correspondence

- a. Community First Yorkshire – Newsletters – Various
- b. Volcom & Faith Sector – DMBC – Issue 17 to 20
- c. NALC – Newsletters – incl. Coronavirus updates
- d. S Y Fire & Rescue – Newsletter
- e. Fields in Trust – Update Newsletters
- f. YALC – White Rose Update – various incl. Coronavirus updates
- g. Northern Gas Networks – Update
- h. DMBC – various advice on Coronavirus and from Head of Public Health
- i. DMBC – Combined Elections 6 May
- j. Census 2021 – Councillors Handbook – will send to all Councillors
- k. Don Gorge – Fundraising for Promotion & Conservation
- l. Police & Crime – Commissioner Blog
- m. YLCA – Virtual Training Programme – December & January
- n. Sprotbrough PC – email query about Warmsworth sent to their clerk

All these items were Noted.

21/009 Members Items

No items were notified for this meeting.

21/010 To Discuss Financial Matters

- a) To approve Orders for Payment:

These are as issued in the Agenda Pack as **APPENDIX 2 as Attached to Agenda.**

- b) To approve Budgets and Bank Reconciliation – to end of December 2020 – **APPENDIX 3 & 4** – as Attached to Agenda


RESOLVED: That the payments, Budget & Bank Reconciliation be approved and signed as a true Record.

- c) To Consider the Budget for 2021 – 22 to begin on April 1, 2021 – the Clerk spoke to this and highlighted where the budget will be increased especially for reserves towards key projects such as Stapleton Road Resource Centre – this was highlighted in and indicated a relatively modest increase in costs for 2021 – 2022 and some shortfall in Income funded in part from reserves but resulting in a nominal increase in the precept income from £49,094 to £48,500 – **APPENDIX 5**

RESOLVED: That the Budget for 2021 – 2022 is approved including further allocations to certain key projects to continue in the period.

- a) To Consider and approve a precept for Warmsworth Parish Council for Financial Year 2021 – 22
The Clerk explained that in view of a modest increase in the precept income the average increase in precept for Band D properties would be 1.92% after a slight increase in precept of 0.83% but a reduction in the tax Base of 1.06% reflecting a reduction in Band D properties paying Council Tax and instead almost certainly claiming Council Tax Benefit as a result of financial pressures from Covid 19. The full analysis was reflected in **APPENDIX 6** as attached to the Agenda.

21/011 To Consider Planning Matters



17/2/21


There were no Planning Applications identified for Warmsworth Parish Council in the period.

21/012 To Confirm the date of the Next meeting

Confirmed as **7pm 8th February 2021 (Monday) by MS Teams Video Link.**

The Chair then closed the meeting at 9.25pm and thanked everyone for their "virtual" appearance but resumed briefly for a couple confidential items. On Staff Matters and Pre-School.

Moved Press & Public are **Excluded** from proceedings and meeting finally closed at 9.40pm.



17/1/21

