



WARMSWORTH PARISH COUNCIL COUNCIL MEETING

**Minutes of the Meeting held on 13 November 2017 in the
Community Centre, Low Road West, Warmsworth at 7.00pm**

Members Present: Cllrs. J Auty (Chair), S Auty, C Pattison, M Collinson, A Bennett, S White, and L Curtis.

In Attendance: 3 members of the public, and Mr A. Bosmans (Clerk)

Apologies: DMBC Cllr. P. Cole had to attend an urgent meeting but would be present later – He returned at 8.55pm.

Members Absent: None

Chair stated that she would again like to restrict the meeting to a maximum of two hours if possible, although there was a lot of business to take care of.

17/163 To Receive Disclosure of Members' Interests

None, other than those previously discussed in November 2016 and subsequent dispensation.

17/164 To Determine Applications for Dispensations for certain Pecuniary Interests and other Interests

Cllr. White has been granted dispensation to take part in any debate and vote in this and any future meetings until 1st May 2019 on Agenda items concerning the purchase of the allotments.

17/165 Exclusion of Press and Public

The Clerk indicated that there were no items for Exclusion at this meeting.

17/166 To Resolve that the Minutes of the meeting held on 2nd October 2017 circulated as draft to members, be signed as a true record.

There were a couple of minor grammatical mistakes and Cllr Pattison clarified the position about funding for signage on the Don Gorge path.

RESOLVED: That the Minutes of the meeting held on 2 October 2017 be accepted as a true record, with the amendments as specified.

17/167 Matters Arising

Following a successful site meeting with Andy Rutherford of Doncaster MBC the Clerk agreed to place the achievements of this meeting on the website.

The boiler in the kitchen had been replaced with a smaller version from out of the cottage but this was also having some problems. It was agreed to purchase a new free-standing boiler for use in the kitchen. The Chair agreed to consider this.

There was a query over what PAT Testing did having been done for the Council in early November. Since then an appliance had appeared faulty. It was explained that testing only checks the continuity of the circuit through the wiring.

Doncaster MBC had indicated that completion of the culvert on Lords Head Lane to satisfactory standards would hopefully appear in their Budget programme for 2018 – 19.

The Stapleton Road garage doors had been repainted.

On Beech Grove, following intervention, the offending wall had been removed, but there was still an issue over who's responsibility the walkway was in relation to cleansing and care.

The Clerk was still to arrange a suitable time for inspection of the accounts with Cllr Bennett and Cllr Collinson.

The Clerk indicated that he had drawn the Holiday Inn's attention to the trees concealing the light for residents at the end of Low Road West adjacent to properties there but in the grounds of the hotel. He would keep an eye on this as he had a contact at the hotel now.

Other Matters Arising were contained within the Agenda.

17/168 Public Participation Session

There had been complaints from residents over inconsiderate parking in Low Road West on event days at the Community Centre. The Clerk would remind all regular centre users and place a further reminder on the website.

The walkway from the Stapleton Road Resource Centre had a light out – The Clerk made a note to investigate and report this.

A Member of the public highlighted the problems of issues on Moses Lane impacting on her property. There had been some damage as a result of layering here and Cllr Pattison suggested that Doncaster MBC could be taken to task about the workmanship affecting her property.

17/169 To Consider the Appointment of two Casual Vacancies to the Council

No further interest had been expressed so far in the two vacancies on the Council – they had been advertised in The Chronicle and were on the website.

17/170 To Consider the establishment of a Working Party on Managing the Community Centre

The Chair explained that it was an idea that was put forward to manage the Community Centre independently, though not outside the remit of the Parish Council.

This would enable a small working group of appointed Councillors to assume responsibility for the Centre's day-to-day requirements and they would be able to react quickly to important or developing situations.

There was now a need to appoint members to this. The Chair, Vice Chair, Cllr S Auty and Cllr S. White agreed to be part of this. It was also suggested that centre users or members of the public could also be part of this and one member of the public Clarissa Jackson – agreed to be on it. It was also thought that the current caretaker would be a useful member and the Chair agreed to ask her about this.

All of those so far appointed agreed that a date to meet could be arranged later but Mondays seemed eminently suitable for everyone.

17/171 Outcome of a Recent Complaint to the Council

The Clerk gave a public update on the complaint against the Council and stated that after extensive advice from Doncaster MBC and Yorkshire Association of Local Councils, and with due regard to the Council's Complaints Policy, the complaint was declared "Ultra Vires" or "Outside the scope" of its remit because the

nature of the alleged complaint took place in the Community and not within a meeting which was all the Council could deal with. The Complainant had been advised to contact Doncaster MBC Standards and the decision did not preclude the complainant or the Councillor concerned taking the matter further personally.

17/172 To Receive any feedback from the Appointees to Various Bodies

- a) **Allotments** – Cllr S. Auty reported that he had been to the allotments and had been in various conversations with the users. Cllr White indicated that there were still questions over whether the Council owned the allotments – The Clerk was happy to clarify that the Council unequivocally did. It was also asked if it was possible to draw up a new agreement between the allotment holders and the Council. The Clerk stated that a previous agreement appeared drafted but had never been formalised and he would obtain a draft for discussion.
- b) **Environmental Group / Playing Fields** – Cllr Pattison stated that she had arranged for supervised youths undergoing rehabilitation in the community would be undertaking some jobs on the field in the next few weeks. The Council had supplied insurance and Risk Assessments.
- c) **Cricket Club**
The fallen tree would be dealt with by the Cricket club, but there was a need to ensure it was taken from the path on which people walked their dogs.
- d) **Football Club** – Cllr Curtis reported that he had made contact and hoped to attend their next meeting. It was reported that there had been some complaints at other pitches in the Parish about toilet facilities, the lack of and youngsters improvising as such. Cllr Curtis stated that he would feed this back but facilities at pitches was generally an issue.
- e) **PCJCC** – Had not met
- f) **DTUG** – Had not met
- g) **Don Gorge** – Cllr Bennett indicated that the group was still active but was down to 4 very active members which was unfortunate and there was a need to get more people. The Group meets once a month at Martinwells Centre in Edlington, on a Monday between 10 and 12. The Clerk agreed to get publicity on the website.
- h) **Quarry Liaison** - The Chair, Cllr S Auty and Cllr Curtis had attended a meeting with the Quarry Publicists at a walk-in session. Further mineral extraction is on the cards but there was a need to keep the locals engaged as it would almost certainly entail some blasting. Local residents were also concerned about who was responsible for trimming trees on the Lane bordering the quarry.
- i) **Accounts Inspection** – Still to be arranged for the first half of the year.
- j) **Staff Liaison** – Still to meet
- k) **Gala Committee** – Cllr White reported that the AGM would be later in the month and the Gala was scheduled for 2nd Saturday in July as normal. Clerk stated that publicity for the AGM was on the website.
- l) **Neighbourhood Watch** – Cllr Collinson reported that this was poorly attended, and it needed more input from the police which was not forthcoming at present
- m) **Community Partnership** – Cllr Collinson reported that the timing of the newsletter and the date of the Halloween Lantern event had not been synchronised. It was however pointed out that the Chronicle was issued at the same time as in previous years and that the date of publication was circulated to all interested parties early in the year.
The Library had won a prize for Doncaster in Bloom which was welcomed. It was also agreed to send congratulations to the library for the award.
The Clerk asked for clarification over whether and if so why the Santa Grotto was cancelled at the Community Centre.
Cllr Collinson stated that the event had been rescheduled for the library, but the Clerk was asked to gain clarification from Mrs Mullis about the decision to relocate.

17/173 To Discuss and Receive Correspondence

- a) Cllr Phil Cole – Surgery Dates to the end of the Year
- b) NALC – Chief Executive's Bulletin 35
- c) Doncaster VCF - Newsletter
- d) Liz Reeve – Don Gorge Newsletter

- e) Warmsworth Community Partnership – Halloween Poster
- f) NALC – Chief Executive’s Bulletin 36
- g) Richard Nettleton – Cricket Club – Christmas Dinner
- h) Community First - Newsletter
- i) National Powergrid – October News
- j) South Yorkshire Fire & Rescue – Newsletter
- k) Police & Crime Commissioner – Newsletter

All items were noted without discussion

17/174 To Consider Members Items

- a) ASB – Cllr Pattison wanted this item to be on the agenda. There were a lot of initiative in conjunction with DMBC at present all around the village. Some issues have not yet been resolved but would be ongoing and it was recognised that this would never be totally eradicated.
- b) Draft Minutes – Cllr S Auty asked if it was possible for the Draft Minutes to be circulated for comment and correction if necessary well before the following meeting. The Clerk indicated that this was possible.

17/175 To Consider Financial Matters.

- a) The Following Orders were approved for Payment:

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| i) | 000439 | £480.00 | External Audit |
| ii) | 000440 | £545.47 | Post Office Ltd – HMRC – 3 Months |
| iii) | 000441 | £0.00 | Cancelled Cheque |
| iv) | 000442 | £130.00 | R Garrett – Box in Front Hall |
| v) | 000443 | £933.48 | Clerk’s Salary |
| vi) | 000444 | £415.00 | Caretaker’s Salary |
| vii) | 000445 | £577.00 | Glynn Taylor – New Hall Decoration |
| viii) | 000446 | £744.00 | Warmsworth Cricket Club – Ground maintenance |
| | 000447 | £284.69 | YPO – Cleaning Provisions / Stationery |

RESOLVED: That the above Payments be approved.

- b) Signatures – Already agreed Cllr S Auty and Cllr L Curtiss but Clerk needed to ascertain which members needed to be removed – The Chair said she would investigate with the Bank.
- c) Consideration of a Five-Year Spending Plan for the Council – This was circulated to all Councillors as an Appendix and had been drafted for information by Cllr Pattison. The Clerk stated that this was a useful template and the report was welcomed by all Councillors.
- d) Consideration of Items for the 2018 – 19 Budget – The Clerk asked for suggestions for ratifying the Budget in January - £10,000 was already notified for taking care of the roof. More would be required for the Centre floor.

The Clerk reported that a full reconciliation would be shown in January meeting.

17/176 To Consider resolutions notified by Members

- i) **Remembrance Day** – The day had gone well – Chair asked that thanks be sent to John Knapp for Marshalling – the Clerk stated that he had put thanks on the website. It was thought that some people could not hear the PA, but the wind had carried the sound away.
- ii) **Sign & Bin** – It was reported that the Council needed to purchase a sign indicating that ball games are played on the field and a litter bin which was outstanding for Beech Grove which were previously agreed – The Clerk will sort this.

- iii) **Don Gorge** – Cllr Pattison stated that funding that had been secured could be used for seating on the path but that there had been some problems with working in conjunction with the Rights of Way Team – these were being addressed. There was also a plan to install a sign where the old lime kilns were, but the site was uncertain. Cllr S Auty knew the location and would be happy to indicate where it was for everyone.
- iv) **Warmsworth Businesses and their Contribution to the Business Aesthetic** – Cllr Pattison stated that there was a need for this and it could be incorporated in the Five-Year Plan.
- v) **Approval for Purchase of Hardcore for Remedial work at the Allotments** – Cllr Curtis stated that he had access to broken-up tiles which would serve well and all that was needed was transport from his workplace to the allotments.

Cllr S Auty and Cllr Curtiss offered to carry out the work on the holes themselves, but the actual issue as to whether the work would be carried out was to await Cllr White relaying the offer and obtaining permission from the Allotments Committee.

There was another debate over spending on the pot holes and the feeling from certain allotment holders that hardcore would be inadequate. It was also indicated that a lot had already been spent by the Council on the allotments and although this did not preclude further spending in future, there were equal if not more pressing priorities elsewhere in the parish. It was also suggested that the Allotment Holders attempt to secure their own funding.

- vi) **Gesture of Contribution towards Improved Fencing at the top of the steps behind the Library.**
Time constraints meant that this had to be deferred until the next meeting.

17/177 To Discuss matters notified by members / Clerk or carried over from the last meeting

(Unless listed below, no resolutions may be moved under this item)

- i) **Double Yellow Lines – Low Road West** – The Clerk had reported the Council Resolution to Dave Worthington who was to action the response. This would continue to be monitored into the New Year.
- ii) **Guest Lane** – This had been resolved – Thanks were expressed to Cllr S Auty
- iii) **Cricket Club Fencing** – Cllr Pattison stated that this would be in place by the end of November.
- iv) **Signage on River Don Path** – Had already been discussed – Item 17/176/iii refers.
- v) **Cricket Ball Incidents and Signage** – The sign was to be ordered but DMBC Cllr Cole stated that the main complainant had taken the decision to move.
- vi) **Fallen Tree at Cricket Club** – Item 17/172/c refers.
- vii) **Litter Bin and Shrub Replacement – Playing Fields** – The Litter bin had been ordered and installed by DMBC – the Shrubs need to be actioned re previous approval.
- viii) **Speeding in village** – Stickers – Cllr S Auty and Cllr Curtis jointly mentioned the stickers had been ordered and delivered and were being requested by many residents following publicity in the Chronicle.
- ix) **Front Hall Floor and Roof** – This was awaiting further action on quotes from Doncaster Council – The Clerk will follow up; however, the matter was becoming more urgent as the floor had given way and needed urgent attention. Emergency remedies had been set in place.
- x) **New Door / Door Entry System** – Priorities at the centre had changed a little but this was still an item to be furthered.
- xi) **Culvert Cleaning / Repair** – Part 17/167 refers
- xii) **Garage Doors** – Completed – Part 17/167 refers
- xiii) **Quarry Park** – Section 106 Funds – This would be monitored as it was thought that Warmsworth deserved the money available and had ideas as to how it could be spent – still ongoing.
- xiv) **Neighbourhood Plan / LDP** – Still awaiting further clarification on LDP by DMBC

- xv) **Trees / Ivy** – Stapleton Road – Cllr Pattison had a call from David Elliot at DMBC, their tree expert, and he had seen for himself the problems the buses have with the trees. St Leger says the house with the ivy is not theirs.
- xvi) **PAT Testing** - Had been done – Part 17/167 refers

17/178 To Consider and Comment of Planning Matters

17/02472/FUL – Holiday Inn – Extension - No observations per se but Cllr Pattison stated there was a need to be vigilant as there were numerous Preserved trees in the grounds.

17/02407/FUL – Single Storey Extension – Rear of 1 Mill Lane – No observations

17/179 To Confirm the date of the next Meeting as:

Monday 8th January 2017 at 7.00pm

The meeting concluded at 9.35pm