



# WARMSWORTH PARISH COUNCIL COUNCIL MEETING

**Minutes of the Meeting held on 10 July 2017 in the Community Centre, Low Road West, Warmsworth, after the Public Meeting with the Police and Crime Commissioner, at 8.30pm**

**Members Present:** Cllrs. J Auty (Chair), C Pattison (Vice-Chair), S Auty, S White, M Collinson, and A Bennett.

**In Attendance:** 3 members of the public, DMBC Cllr Phil Cole and Mr A. Bosmans (Clerk)

**Apologies:** None

**Members Absent:** None

The Chair welcomed Cllr Simon Auty who was attending his first Parish Council meeting, after signing all the declarations.

## **17/112 To Receive Disclosure of Members' Interests**

None, other than those previously discussed in November 2016 and subsequent dispensation.

## **17/113 To Determine Applications for Dispensations for certain Pecuniary Interests and other Interests**

Cllr White has been granted dispensation to take part in any debate and vote in this and any future meetings until 1<sup>st</sup> May 2019 on Agenda items concerning the purchase of the allotments.

## **17/114 Exclusion of Press and Public**

There were no reasons to exclude Press and Public from items on the Agenda.

## **17/115 Public Participation session with Respect to items on the Agenda**

In view of the long previous session with the Police Commissioner, it was agreed to take this item first.

The state of the roundabout on Junction 36 of the A1 (M) A630 Junction was again raised as this was a crucial "gateway" to the town and was very untidy, indeed, had been so for some time. DMBC Councillor Phil Cole had agreed to raise this with Doncaster MBC, but nothing has so far been done.

The Clerk agreed to contact Doncaster Council to ascertain if the work would be done before the St Leger Festival in September.

Problems with older trees, but particularly growing and thriving Ivy on houses in Stapleton Road were raised. Again, it was thought Cllr Cole was raising this, but the Clerk agreed to take this one up with St Leger Homes of Doncaster.

The Allotments were raised and a clarification was requested as to what amount was passed to purchase the Allotments, what was left over and whether it was agreed at some stage to use this money to improve access to the allotments specifically by arranging for tarmac to cover the halt area for parking and disabled access.

Councillors were unclear on what was agreed exactly and the Clerk, although not previously involved, agreed to look at correspondence and previous minutes to ascertain what exactly was resolved and when, and to ask the previous Clerk of his recollection of events.

It was also requested that Councillors see the Completion statement – although The Clerk had not seen all the documents of ownership yet, he could circulate a completion statement to all Councillors, which he agreed to do.

**17/116 To Resolve that the Minutes of the meeting held on 12 June 2017 circulated as draft to members, be Signed as a true record.**

**RESOLVED:** That the Minutes of the meeting held on 12 June 2017 be accepted as a true record as amended.

It was raised that Councillors had not seen the minutes of the outcome of the meeting to decide whether to appoint a new Clerk or not. The Clerk stated that part of the meeting was in public session and part was confidential and he could make those minutes available to Councillors but they would have to be seen in Confidential session.

**RESOLVED:** that those confidential minutes be available in a confidential session to approve at the next meeting.

**17/117 Matters Arising**

**Cricket Defibrillator** - This was reported as up and running

**Highways Team** – The Highways Team had been asked if they would consider a site visit and Cllr Pattison had indicated that she wished to be part of this – Cllr Pattison stated that certain issues here were being addressed by her individually with the Team.

**Contact Cards** – These had been ordered and delivered.

**High Road Café application** – It was reported that the original planning application would not now take place, a new owner was in situ and was trying to interact with the local community. His plans were not for a transport cafe but for more of a traditional European “street” cafe, which he had taken the trouble to discuss with his neighbours.

Councillors were still concerned about **fly tipping** – Cllr Pattison agreed to supply the Clerk with the details of where the signs should be sited and the Clerk would then request these to be installed by Doncaster MBC

Cllr Auty asked about the **mess under the motorway bridge** – The Clerk stated that he had sent an e-mail to the Environment Agency but had received no reply. Councillors felt that this may be the responsibility of the Highways Agency and the Clerk had agreed to ask them. The Clerk had done this but had received no reply. He suggested that he try some knowledgeable officers at Doncaster MBC.

Councillors indicated that it would be a good idea to see the **Internal Auditor’s Report** for the year end. The Clerk said he had placed it for Councillors to inspect on this Agenda.

There was also a request for an updated **Asset Register** which the Clerk had also placed on this Agenda.

**LDP – Local Plan** – This was on again, but there was some confusion as to what really was required. The Clerk agreed to request a further clarification from Doncaster Council and which sites were relevant to Warmsworth.

**Planning Application – Mill Lane** – It was reported that this scheme had been revised and that it was a coffee Bar planned now NOT a Café.

**Cupboard for Art Club** – This was ordered, delivered, and assembled.

**Front Hall Floor** – Meetings had been held with the Major Projects Team at Doncaster Council who had highlighted the floor and the roof, but thought that it was not as bad as the Council had thought. They wanted to see the previous survey report and pictures of the floor, which the Clerk agreed to send them and was awaiting further response, but this would not be done in the Summer as originally planned.

### **17/118 To Receive Nominations for the three Casual Vacancies on the Parish Council**

Councillors discussed and approved a further co-option. Lee Curtiss had expressed a willingness to be a Parish Councillor and was co-opted unanimously. The Clerk and Councillors would seek further co-options and make recommendations as and when they occurred.

**RESOLVED:** To co-opt Mr Lee Curtiss onto Warmsworth Parish Council and defer appointment of the two further vacancies to a subsequent meeting.

### **17/119 To Discuss and Receive Correspondence**

These items were Noted **UNLESS** otherwise indicated:

- a) Meet the Funders Event – Mansion House – Thursday 13 July 2017
- b) Police & Crime Commissioner - Newsletter
- c) DMBC Elections – Casual Vacancies
- d) S Y Fire & Rescue – member Briefing
- e) Northern Powergrid – June Newsletter
- f) YPO – News Update
- g) Don Gorge CG – Agenda – Meeting 10/07/17
- h) DMBC – Agenda for PCJCC
- i) Cowlings Solicitors – Update on Allotments – It had previously been agreed to circulate Councillors with the completion statement
- j) DIS Update
- k) YLCA – White Rose
- l) YLCA – South Yorkshire Branch Meeting
- m) Minutes of the last PCJCC

### **17/120 To Consider Members Items**

Cllr Pattison reported that she had received complaints about dumping and litter in the alleys around Wrightson and Cecil as well as other street cleansing issues. She had been told – quite incorrectly – by an officer at Doncaster MBC that the alleyways were “un-adopted” and not the responsibility of Doncaster Council. She had argued quite vehemently that Doncaster Council had always cleansed this area and should continue to do so. DMBC Councillor Phil Cole agreed to investigate this, but she reported that dumping issues were by certain known residents and that she was insisting that something was being done.

### **17/121 To Consider Financial Matters.**

To approve Orders for Payment:

i)	000406	£120.00	Doncaster MBC – 2 x Litter Bins - Install
ii)	000407	£59.25	Warmsworth Pre-School – Lock Repair
iii)	000408	£216.00	Scouts – Newsletter Delivery
iv)	000409	£250.00	Warmsworth Ladies - Grant – Section 137
v)	000410	£200.00	Warmsworth Environmental Group – Sect 137 Grant
vi)	000411	£933.48	Clerk's Salary – June
vii)	000412	£400.62	Caretaker's Salary
viii)	000413	£645.00	Monks – Summer Newsletter
ix)	000414	£250.00	Warmsworth Gala Committee – Section 137 Grant
x)	000415	£25.00	Edlington Community Organisation – Section 137 Grant
xi)	000416	£375.54	YPO – Cleaning Products
xii)	000417	£15.00	Mrs G Mullis – Window Cleaning
xiii)	000418	£50.00	Janice Hepworth – Internal Audit

**RESOLVED:** That the above Payments be approved.

A full reconciliation, Internal Audit Report, and Fixed Asset Register per previous requests, were also circulated and noted.

### **17/122 To Consider resolutions notified by Members**

**Cllr Pattison** reported that she had received complaints from a concerned resident about damage from a cricket ball during matches. The resident had not received as much co-operation from the Cricket Club as it was deemed to be expected, and although he had been very civil with Cllr Pattison, he was not pleased and indeed concerned that a ball could come into his garden and damage more property or worse still young children playing in his garden.

In response, the Cricket Club had no issue over compensating for the damage but was concerned that this appeared to be the only ever instance of it happening.

This was not seen as an excuse and as a responsible Council it was thought that a useful dialogue needed to be established between the club and the person concerned, with the Council as possible mediator. Cllr Pattison agreed to arrange a meeting with the cricket club, with the Clerk present to establish some sort of a compromise if possible.

At present the cricket club was in the process of working with the resident on two claims for damage to his vehicles outside his home by cricket balls, but further progress reports were envisaged.

The Issue of Yellow Lines on Low Road West – they were only limited restriction and not double yellows, but she has asked Highways at DMBC to consider double yellows and possible bollards to prevent large vehicles parking overnight on the pavement.

**Cllr Auty** – The Cottage and New Blinds for the Community Centre – these were deferred to a later meeting.

### **17/123 To Discuss matters notified by members / Clerk or carried over from the last meeting**

*(Unless listed below, no resolutions may be moved under this item)*

- i) Allotments – The Clerk stated that he had received the completion statement but was disappointed that there was a backlog in registering the Parish Council as owners of the Allotments with the Land

- Registry. The Solicitors were on with this. Councillors had previously requested a copy of the completion statement which the Clerk agreed to e-mail round Councillors.
- ii) Traffic Highway Matters - Possible site meeting with Doncaster MBC – discussed earlier Clerk and Cllr Pattison to consider.
  - iii) Planning Application – Cafe – Mill Lane – it is believed that this has now been passed by Planning but as permission for a Coffee shop / Takeaway and not a cafe.
  - iv) Cupboard for Art Group – Done – reported earlier.
  - v) Fields at the side of Tara Lodge – this was part of the LDP and would be discussed further when the plan is published
  - vi) Front Hall Floor – Ongoing – update had been given
  - vii) New Door / Door entry system – part of a “Wish-list” to remain on the Agenda for the time being as the door needs a replacement.
  - viii) Lords Head Land – Culvert Clearing – this has not really been completed to satisfaction and needs to be combined with a weight restriction on the road which could be difficult to obtain and is a lengthy process.
  - ix) Mess under Motorway Bridge – still no response.
  - x) Church – High Road Warmsworth – Clerk reported that the response he had received from Cllr Auty gave all the information necessary for the resident and agreed to send her this.
  - xi) Neighbourhood Plan – No Progress
  - xii) Trees and Ivy – Stapleton Road – Ongoing – reported update earlier.

#### **17/124 To Consider and Comment of Planning Matters**

17/01448/FUL – 117 Sheffield Road – Garage – Cllr Bennett stated that this was next to him and he had not been consulted – Clerk agreed to send him the details.

#### **17/125 To Confirm the date of the next Meeting as:**

Monday 18<sup>th</sup> September 2017 at 7.00 – Because of various Councillors being away in August it was agreed to defer any business to this meeting unless there was anything of importance which could be deferred to Chair and Vice Chair on a managed basis, which the Clerk agreed to do.

The meeting concluded at 10.15pm

#### **17/126 To Consider any items for which Press and Public have been excluded**

Because of the timing this evening, the Confidential session was deferred until the end of the next meeting in September.

*AAuty*

11.9.17