



WARMSWORTH PARISH COUNCIL COUNCIL MEETING

Minutes of the Meeting held on 12 June 2017 in the Community Centre, Low Road West, Warmsworth at 7.00pm

- Members Present:** Cllrs. J Auty (Chair), C Pattison (Vice-Chair), M Collinson and A Bennett.
- In Attendance:** 8 members of the public, 2 DMBC Councillors and Mr A. Bosmans (Clerk)
- Apologies:** Cllr. S White.
- Members Absent:** None

The Chair welcomed both DMBC Councillors and extended a particular welcome to DMBC Cllr Tina Reid who was attending her first Parish Council meeting.

17/093 To Receive Disclosure of Members' Interests

None, other than those previously discussed in November 2016 and subsequent dispensation.

17/094 To Determine Applications for Dispensations for certain Pecuniary Interests and other Interests

Although not present, Cllr White has been granted dispensation to take part in any debate and vote in this and any future meetings until 1st May 2019 on Agenda items concerning the purchase of the allotments.

17/095 Exclusion of Press and Public

RESOLVED: To exclude Press and Public from Agenda Items at 20

19/096 To Note the Draft Minutes from the Annual Meeting of Electors

This was circulated with the Agenda and Noted.

17/097 To Resolve that the Minutes of the meeting held on 8 May 2017 circulated as draft to members, be Signed as a true record.

RESOLVED: That the Minutes of the meeting held on 8 May 2017 be accepted as a true record as amended.

17/098 Matters Arising

Cricket Defibrillator - This was reported as up and running

Highways Team – The Highways Team had been asked if they would consider a site visit and Cllr Pattison had indicated that she wished to be part of this – as yet the Clerk had not received a reply.

Contact Cards – The Clerk had not done this yet but would be ordering from Vistaprint

The Police and Crime Commissioner had been invited to a future Parish Council Meeting – the Clerk had agreed for the Commissioner to attend in July, but would like individuals to advise him of any questions or queries to pre-notify the Commissioner.

J Auty 10.7.2017

High Road Café application – It was reported that the original planning application would not now take place, a new owner was in situ and was making an effort to interact with the local community. His plans were not for a transport cafe but for more of a traditional European “street” cafe, which he had taken the trouble to discuss with his neighbours.

Nominations were proposed for four prospective candidates. It was advised that as there were more names than vacancies there must be a vote of Councillors present.

It was thought that more time should be given to establish whether the names proposed all really wished to be Councillors and a vote would be taken at the next Meeting in June.

Councillors were still concerned about **fly tipping** – Cllr Pattison agreed to supply the Clerk with the details of where the signs should be sited and the Clerk would then request these to be installed by Doncaster MBC

Cllr Auty asked about the **mess under the motorway bridge** – The Clerk stated that he had sent an e-mail to the Environment Agency but had received no reply. Councillors felt that this may be the responsibility of the Highways Agency and the Clerk had agreed to ask them. The Clerk had done this but had received no reply. He suggested that he would try some knowledgeable officers at Doncaster MBC.

A question was asked about a donation to **Gala Funds** – the Clerk stated that this was a Confidential Matter for discussion on the Agenda under Item 20.

Councillors indicated that it would be a good idea to see the **Internal Auditor’s Report** for the year end. The Clerk said he had one and would offer it to Councillors for inspection on the next Agenda.

There was also a request for an updated **Asset Register** which the Clerk would also offer for inspection on the next Agenda

17/099 Public Participation session with Respect to items on the Agenda

The state of the roundabout on Junction 36 of the A1 (M) A630 Junction was raised as this was a crucial “gateway” to the town and was very untidy, indeed, had been so for some time. DMBC Councillor Phil Cole agreed to raise this with Doncaster MBC.

It was reported that the Lions had arranged for a Casino night to take place that week-end with Pea and Pie Supper for £5. Monies going to ECO to cover an over 55’s trip to Bridlington.

Problems with older trees, but particularly growing and thriving Ivy on houses in Stapleton Road were raised. Cllr Cole again agreed to report this and Cllr Auty would also follow up with a phone call if necessary.

There were also reports of drug dealing activity and children playing football in the street when adequate facilities were provided for them elsewhere. These were matters for the PCC when he came but also must be reported to the police on the 101 number so that they could monitor patterns of activity and react accordingly.

17/100 To Receive Nominations for the two Casual Vacancies on the Parish Council

The Clerk reported that no one had contested the casual vacancies so an election would not take place. He had, however, received an expression of interest from Simon Auty but it was up to Councillors to decide if they wished to proceed. A unanimous vote was taken to co-opt Mr Simon Auty, which left one place to fill immediately. Councillors stated that they thought another individual was interested and hoped he would be proposed for the next meeting.

The Clerk also reminded Councillors that there could be another two Casual vacancies to fill should the two remain resignations not be contested for election, which he should be advised of before the next meeting in July.

RESOLVED: To co-opt Mr Simon Auty onto Warmsworth Parish Council and defer appointment of the second vacancy to the next meeting in July.

17/101 To Review and adopt Standing Orders and Financial regulations

Both Standing Orders and Financial regulations had been circulated and the Clerk indicated that it was good practice to review these from time to time, particularly Financial Regulations.

Councillors stated that they were satisfied with both apart from the need to slightly Amend the numbering in Standing Orders at P18 – 22 a) should be 21 a) and it was thought that it was unnecessary and archaic for the need to stand to address everyone.

The Clerk agreed to amend these accordingly.

RESOLVED: That Financial Regulations be re-adopted en Bloc and that Standing Orders are amended slightly as above.

17/102 To Review of the Council's Complaints Procedure

There was no need to amend this document and it was re-adopted en-bloc

17/103 To Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998

The Clerk stated that whilst this procedure worked well and was necessary, he had received notification that it was scheduled to be re-examined by the Government in 2018 and suggested that at present it remains as the existing procedure without amendment.

Councillors agreed with this suggestion.

17/104 To Discuss and Receive Correspondence

These items were Noted **UNLESS** otherwise indicated:

- a) LDP – Local Plan – Further Consideration – The Clerk updated Councillors, and stated that the proposed visit by Doncaster MBC Officers had been postponed until a later date as Officers wished to get the consultation as accurate as possible.
- b) Elizabeth Reeve – Potteric Carr Summer Showcase
- c) Jenna Rumley – Church Hall, High Road – Complaints about anti-social Behaviour – The Council had no authority over this but Cllr Auty agreed to supply the Clerk with a contact in the Methodist Circuit to pass on concerns.
- d) Don Gorge Community Minutes – April 2017
- e) SY Fire and Rescue Authority – Newsletter
- f) Northern Powergrid - Newsletter
- g) Dr Alan Billings – PCC Newsletter
- h) Historic Towns & Villages Forum - Newsletter
- i) Simon Auty – Request for Newsletter Items

SAuty 10.7.2017

17/105 To Consider Members Items

CLlr Pattison reported that she had received complaints about dumping and litter in the alleys around Wrightson and Cecil as well as other street cleansing issues. She had been told – quite incorrectly – by an officer at Doncaster MBC that the alleyways were “un-adopted” and not the responsibility of Doncaster Council. She had argued quite vehemently that Doncaster Council had always cleansed this area and should continue to do so. DMBC Councillor Phil Cole agreed to investigate this.

The Chair gave an update on the picnic table and the need to re-site it because of a resident’s complaint. She had met with Doncaster MBC Officers and the resident and they had agreed to re-site the table but still near to the play area.

17/106 Financial Matters.

To approve Orders for Payment:

| | | |
|-------|------------------------------------|-----------|
| i) | 000393 | £1,640.66 |
| | Cowlings – Completion – Allotments | |
| ii) | 000394 | £933.68 |
| | Clerk’s Salary – April | |
| iii) | 000395 | £400.62 |
| | Caretaker’s Salary | |
| iv) | 000396 | £600.00 |
| | Doncaster MBC – 2 x Litter Bins | |
| v) | 000397 | |
| | Cancelled Cheque | |
| vi) | 000398 | £740.00 |
| | Subscription | |
| | 000399 | £168.00 |
| | J W Bichan – Hedge Trim | |
| vii) | 000400 | £84.00 |
| | Euro Fire & Safety | |
| viii) | 000401 | £90.11 |
| | YPO | |
| ix) | 000402 | £1,017.27 |
| | Clerk’s Salary – May | |
| x) | 000403 | £400.62 |
| | Caretaker’s Salary | |
| xi) | 000404 | £622.00 |
| | Green Fingers | |
| xii) | 000405 | £269.00 |
| | Green Fingers | |

RESOLVED: That the above payments be approved as reported.

The Clerk stated that a full reconciliation of the accounts and a report against the Budget would be presented at the next Parish Council. Chair also indicated that she would like to see proof of the balance as held on deposit at the Co-Operative Bank – The Clerk stated that he could evidence this and would show her a copy of the letter to that effect.

The Balances were received and Noted

17/107 To Consider resolutions notified by Members

Cllr Pattison reported that she had received complaints from a concerned resident about damage from a cricket ball during matches. The resident had not received as much co-operation from the Cricket Club as it was deemed to be expected, and although he had been very civil with Cllr Pattison, he was not pleased and indeed concerned that a ball could come into his garden and damage more property or worse still young children playing in his garden.

In response, the Cricket Club had no issue over compensating for the damage but was concerned that this appeared to be the only ever instance of it happening.

This was not seen as an excuse and as a responsible Council it was thought that a useful dialogue needed to be established between the club and the person concerned, with the Council as possible mediator. Cllr Pattison agreed to arrange a meeting with the cricket club, with the Clerk present to establish some sort of a compromise if possible.

The Clerk stated that there could be some issues over erecting a net to prevent the ball damaging properties and there was a need to examine all the possibilities to mitigate any further complaints.

The Neighbourhood plan was a standard item on the Agenda – when Councillors last discussed this some time ago, no one was forthcoming and the project had to be Community led with the Council only acting as a facilitator.

17/108 To Discuss matters notified by members / Clerk or carried over from the last meeting

(Unless listed below, no resolutions may be moved under this item)

- i) Allotments – The Clerk stated that he had expressed concern with the solicitors that the deal had not yet been completed and that the vendor had charged the Council for two months rent because of the delay. He had argued quite forcefully that the delay was not the Council's and had refused to pay. The Solicitors agreed and were taking the Council's concerns back to Keyland.
- ii) Traffic Highway Matters - Possible site meeting with Doncaster MBC – discussed earlier Clerk and Cllr Pattison to look into.
- iii) Planning Application – Cafe – High Road- Update had already been given
- iv) Planning Application – Cafe – Mill Lane – it is believed that this has now been passed by Planning but as permission for a Coffee shop / Takeaway and not a cafe.
- v) Cupboard for Art Group – Ordered as was a replacement vacuum – awaiting delivery.
- vi) Fields at the side of Tara Lodge – this was part of the LDP and would be discussed further when the plan is published
- vii) Front Hall Floor – Because of the nature of the problem it was thought that this would need a radical re-think
- viii) New Door / Door entry system – part of a “Wish-list” to remain on the Agenda for the time being as the door definitely needs a replacement.
- ix) Lords Head Land – Culvert Clearing – this has not really been completed to satisfaction and needs to be combined with a weight restriction on the road which could be difficult to obtain and is a lengthy process.
- x) Bins on hairpin – Sorted and installed
- xi) Mess under Motorway Bridge – reported earlier in the minutes
- xii) Church – High Road Warmsworth – Cllr Auty to write as she has the correct person and address.

17/109 To Consider and Comment of Planning Matters

None identified this month

AAuty 10.7.2017

17/110 To Confirm the date of the next Meeting as:

Monday 10th July 2017 at 6.30pm – Visit of Police and Crime Commissioner

The meeting concluded at 9.05pm

17/111 To Consider any items for which Press and Public have been excluded

This was moved and Warmsworth Parish Council commenced a Confidential session which concluded at 9.30pm. The minutes of this session will be available to Councillors to consider and approve with Press and Public excluded after normal business of the next Parish Council.