



# WARMSWORTH PARISH COUNCIL COUNCIL MEETING

Minutes of the Meeting held on 8 January 2018 in the Community Centre, Low Road West, Warmsworth at 7.00pm

**Members Present:** Cllrs. J Auty (Chair), S Auty, C Pattison, A Bennett, S White.

**In Attendance:** 3 members of the public, and Mr A. Bosmans (Clerk)

**Apologies:** Cllr L Curtis – The reason for apology was accepted

**Members Absent:** None

Chair stated that she would again like to restrict the meeting to a maximum of two hours if possible, although there was a lot of business to take care of.

## **18/001 To Receive Disclosure of Members' Interests**

None, other than those previously discussed in November 2016 and subsequent dispensation.

## **18/002 To Determine Applications for Dispensations for certain Pecuniary Interests and other Interests**

Cllr. White has been granted dispensation to take part in any debate and vote in this and any future meetings until 1<sup>st</sup> May 2019 on Agenda items concerning the allotments.

## **18/003 Exclusion of Press and Public**

The Clerk indicated that there was a need to retrospectively approve a Section 137 Grant previously agreed by Chair and Vice Chair in an emergency before Christmas.

## **18/004 To Resolve that the Minutes of the meeting held on 13th November 2017 circulated as draft to members, be signed as a true record.**

There was a small grammatical error which Cllr Pattison clarified, and the Clerk was happy to correct.

**RESOLVED:** That the Minutes of the meeting held on 13 November 2017 be accepted as a true record, with the amendment as specified.

## **18/005 Matters Arising**

The Clerk was still to arrange a suitable time for inspection of the accounts with Cllr Bennett and another councillor was required as Cllr Collinson had resigned – Cllr Simon Auty agreed to partner Cllr Bennett and a date was set as 5pm on Wednesday 17 January at the Community Centre.

The light at the side of the Stapleton Road Resource Centre was still out and would be re-reported as it created a blind spot at night.

Other Matters Arising were contained within the Agenda.

*S Auty* . 12.2.18

### **18/006 Public Participation Session**

One member of the public raised the on-going issue of Beech Grove being adopted by Doncaster MBC. Previous meetings and promises from the Mayor and Chief Executive had gone unheeded and she had met again with Cllr Cole who would be writing again to those concerned and if necessary, raising the matter before Press and Public in Full Council. The bin had been purchased for the "snicket" and Cllr S. Auty agreed to look into fixing it to the post.

Another resident reported that although double yellow lines were in place on Low Road West, a lorry had still parked there for a period of time, which had been reported but there was a need for a sign to deter lorries from using the road as it was unsuitable. Cllr Pattison agreed to contact Doncaster Council to enquire if a sign could be erected.

It was also reported that there are still incidents of Anti-social behaviour around the MUGA in the quarry park and it was agreed not only to thank the Officer at Doncaster MBC for his efforts so far to quell the problem, but also to further advise him of recent incidents.

### **18/007 To Consider the Appointment of three Casual Vacancies to the Council**

The Clerk advised that the third vacancy which became apparent in December 2017, was not contested and so now there was a need for the Council to appoint to three vacancies. He had received an expression of interest from former Councillor Clarissa Jackson and Chair reported that she had spoken at length to her about a Councillors responsibilities and behaviour in the Community. The Vice Chair and Clerk had also had similar conversations but it was thought that Mrs Jackson was a worthy candidate and it was agreed by a clear majority of those present to appoint Mrs Clarissa Jackson to one of the Casual Vacancies.

**RESOLVED:** That Clarissa Jackson is appointed to one of the Casual Vacancies on Warmsworth parish Council with effect from her signing the necessary declarations.

### **18/008 To Consider the establishment of a Working Party on Managing the Community Centre**

The Chair explained that it was an idea that was put forward to manage the Community Centre independently, though not outside the remit of the Parish Council.

The Chair, Vice Chair, Cllr S Auty and Cllr S. White had agreed to be part of this. Mrs Clarissa Jackson had agreed to be a member as a council tax paying resident but was now a Councillor so after some discussion it was agreed that Pam Machin, also a local resident and frequent attendee at Parish Council Meetings, would also attend. A meeting was agreed at the Community centre for Monday 29th January at 3pm.

### **18/009 To Receive any feedback from the Appointees to Various Bodies**

- a) **Allotments** – Cllr White stated that the Allotments Users were not at all happy with filling in the holes with crushed or broken tiles. It was pointed out that Warmsworth Council now own the allotments and it was their responsibility and indeed their decision to carry out remedial work to plug the holes but this would only be temporary until sufficient funds were diverted to secure the proper tarmac road. One Councillor pointed out that surely it was partially the obligation on the part of the allotment holders to contribute in some way to any remedial work but if the funds owned by the allotments were not substantial. Councillors resolved to undertake some remedial work, and it was pointed out that once it was obvious to Council tax payers that money was being equally distributed around the parish, then it would be appropriate and acceptable to spend money on a full tarmac access road.

**RESOLVED:** That quotes be obtained for remedial work to plug the holes in the allotments temporarily and review the situation longer term with a view to tarmac laying at a later undefined date.

GA 12.2.18

- b) **Environmental Group / Playing Fields** – Cllr Pattison reported on the various on-going issues for the Parish. The tree had been removed from the cricket ground, the sign needs placing on post at the side of the field – Cllr S Auty said he would attend to this. The next project would be plugging a gap in the fence near to the Cricket club with more hedging. Remedi were scheduled to do some cosmetic ground work in the area as well.  
The Parish Council have now got a litter bin and fastening for Beech Grove but this will need placing – The Clerk will ask Doncaster MBC. There were still ongoing problems with youths behind the library and alternative solutions were being considered.
- c) **Cricket Club**  
The Christmas Party for local pensioners was hailed as a success – The Clerk was asked to pass on the thanks of the Parish Council for this.
- d) **Football Club** – Cllr Curtis was unable to be present but it was reported that the Club had asked for an area outside the club to be concreted, there was a need for someone at the club to be trained in the use of the mower and the Club Committee is very pleased that the Council is taking an on-going interest in their affairs.
- e) **PCJCC** – Had not met
- f) **PROW** – Rights of Way – Cllr Pattison agreed to do this – it had not met recently.
- g) **DTUG** – Had not met
- h) **Don Gorge** – Cllr Bennett indicated that the group had not met recently as they have a break over the festive period, but the group had donated a calendar to the Parish Council which he was pleased, with consent, to present to Cllr Pattison for her work in conjunction with Don Gorge Group. This was gratefully received.
- i) **Quarry Liaison** – Cllr S Auty had been engaging local residents who were concerned about proposed quarry activity at the rear of their houses. Some tree work was taking place resulting in the footpath temporary closure in January. The Chair asked the Clerk to invite Sibelco to a future Parish Council meeting to explain what their future plans will be and so that they can ask questions.
- j) **Accounts Inspection** – Agreed date and time – 17<sup>th</sup> January at the Community Centre at 5pm.
- k) **Staff Liaison** – Still to meet – the Caretaker had been difficult to get hold of but had been on holiday.
- l) **Gala Committee** – Cllr White reported that another meeting is planned for January.
- m) **Neighbourhood Watch** – Representation on this was lacking at present but it does not meet very often if at all at present.
- n) **Community Partnership** – Representation on this was currently vacant after the resignation of the previous attendee.

### **18/010 To Discuss and Receive Correspondence**

- a) Doncaster MBC – Voluntary Sector Newsletter - November
- b) Police & Crime Commissioner – Newsletter – Police & Crime Plan – Funding Opportunities
- c) Cllr S Auty – Thanks to everyone for their newsletter contributions
- d) Liz Reeve – Don Gorge November Minutes
- e) Smaller Audit Appointments Authority – Notification – New Auditor – PKF Littlejohn LLP
- f) Doncaster MBC – Voluntary Sector Newsletter – Edition 3 Late November
- g) Community First – Newsletter – November
- h) Liz Reeve – Peak District News – Nov / Dec
- i) Liz Reeve – Don Gorge Christmas Newsletter
- j) Police & Crime Commissioner – Newsletter
- k) Fields in Trust – Newsletter / Christmas Greetings
- l) PC Dave Jones – New PCSO for the Village – **Councillors wished for the PCSO to be invited to the Parish Council at the earliest opportunity.**
- m) PCJCC – Last Draft Minutes – **Chair Requested a copy – The Clerk gave her his copy.**
- n) Doncaster MBC – Voluntary Sector Newsletter – Edition 4 December
- o) National Powergrid – December News
- p) HMRC – Employee Bulletin
- q) DMBC – Notification of Parish Precept Request – See Budget Considerations
- r) Police & Crime Commissioner – Christmas Greetings

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- s) PROW – Rights of Way Forum Draft Minutes – December 2017
- t) Community First – Newsletter – December
- u) Zurich Insurance – Guide to Winter Health
- v) South Yorkshire Fire & Rescue – Newsletter
- w) Caroline Flint MP - Newsletter
- x) NALC – Chief Executive’s Bulletins - Various
- y) YLCA – White Rose
- z) YLCA – Referendum Principles
- aa) Fire Inspection – Report – **The Clerk indicated that there was a need to study this report and take further action**

All items were **noted** without discussion except item aa) which was deferred to the next meeting.

**18/011 To Consider Members Items**

- a) Gardener / Handyman – this needs further discussion and some more information about exactly what the contract for Greenfingers is by comparison. The item was deferred until the next meeting.
- b) Parking speeding and traffic calming in the village – Deferred until the next meeting.
- c) Christmas Lights upgrade and tree trim – Deferred to the next meeting.

**18/012 To Consider Financial Matters.**

- a) The Following Orders were approved for Payment:

i)	000448	£400.00	Wheelie bin Stickers (Cllr S Auty)
ii)	000449	£85.00	MS Plumbing – Gas Certificate
iii)	000450	£130.00	R Garrett – Box in Front Hall – Replaces Chq 000442
iv)	000451	£1,056.68	Clerk’s Salary & Expenses
v)	000452	£415.20	Caretaker’s Salary
vi)	000453	£55.68	YPO – Refuse Sacks
vii)	000454	£74.00	Warmsworth Cricket Club – Refuse Disposal
viii)	000455	£440.00	Greenfingers – Grounds Maintenance
ix)	000456	£106.50	Doncaster PAT Testing Services
x)	000457	£645.00	Monks – Chronicle Printing
xi)	000458	£360.00	Doncaster MBC – Bin & Installation
xii)	000459	£274.68	Doncaster MBC – Pest Control
xiii)	000460	£4,026.00	Oakley Fencing – New Cricket Club Fence
xiv)	000461	£89.10	Archer Signs – Warning Sign for Cricket / Football
xv)	000462	£190.50	Glasdon UK – Litter Bin
xvi)	000463	£2,015.00	Kev Tyas – Mower Repair (50% Rechargeable)
xvii)	000464	£168.00	Bichan – Hedge Trimming
xviii)	000465	£0.00	Cancelled
xix)	000466	£933.48	Clerk’s Salary
xx)	000467	£387.20	Caretaker’s Salary
xxi)	000468	£573.41	HMRC Payment – 3 Months Tax & NI

**RESOLVED:** That the above Payments be approved.

- b) Signatures — The Chair said she would investigate with the Bank.
- c) Consideration of a Five-Year Spending Plan for the Council – This was to be incorporated into the Budget and financial Plan for 2018 - 19
- d) Actual V Budget – to End of October 2017 – Fully Reconciled. The Clerk went through this and there were no significant issues raised, although some valued questions were asked and answered.

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- RESOLVED:** That the reconciliation be accepted as at the end of October 2017.
- e) 2017 – 2018 Approval for Proposed Budget and Setting of the Precept for Doncaster Council

A Comprehensive document – APPENDIX III was presented to Councillors which needed line-by-line analysis but ultimately presented the forecast at the end of March 2018, the budget for 2018 – 2019 and the proposal for an unchanged precept given the level of reserves which in reality would be a real reduction for Council Tax Payers as the Grant maintenance element from Central Government was proposed as a cut of 25%.

**RESOLVED:** That the Budget for 2018 – 2019 is approved without amendment and that an unchanged Precept is set at £47,958 whilst recognising that Grant Maintenance will reduce by 25% to £2,271.

**18/013 To Consider resolutions notified by Members**

- i) **Gesture of Contribution towards Improved Fencing at the top of the steps behind the Library.**  
Cllr Pattison stated that this should be an on-going issue now and that instead of modifications to fencing, there is to be consideration of putting in some “planters” instead.

**18/014 To Discuss matters notified by members / Clerk or carried over from the last meeting**  
*(Unless listed below, no resolutions may be moved under this item)*

- i) **Signs and Bins** – Cllr Pattison – this has been resolved.
- ii) **Signage on River Don Path** – to remain on the Agenda as it is ongoing – there had been a site meeting with Sibelco who seem somewhat un co-operative in assisting with upgrading the path. There is also some dispute over who is damaging the path. Doncaster Council were also involved in the discussion and stated that expenditure would likely cost the Council £20 to 25,000 which was not sustainable at least in the short term.
- iii) **Warmsworth Businesses and their contribution to the village aesthetic** – Some discussion on this had been in the Budget but it was thought important enough to remain on and within the 5-year plan.
- iv) **Cricket Ball Incidents & Signage** – Discussed previously – need removing from Agenda.
- v) **Allotments** – Discussed and approved earlier in the Agenda.
- vi) **Litter Bin and Shrub Replacement – Playing Fields** – The Litter bin had been ordered and installed by DMBC – the Shrubs need to be actioned re previous approval – this had been discussed earlier but the shrub replacement would remain on the Agenda.
- vii) **Payback** – Cllr Pattison had discussed earlier – this was ongoing with Remedi.
- viii) **Front Hall Floor and Roof** – This was awaiting further action on quotes from Doncaster Council – The Clerk will follow up; however, the matter was becoming more urgent as the floor had given way and needed urgent attention. Emergency remedies had been set in place.
- ix) **New Door / Door Entry System** – Priorities at the centre had changed a little but this was still an item to be furthered and was included in the Budget.
- x) **Quarry Park** – Section 106 Funds – This would be monitored as it was thought that Warmsworth deserved the money available and had ideas as to how it could be spent – still ongoing.
- xi) **Trees / Ivy** – Stapleton Road – Cllr Pattison had a call from David Elliot at DMBC, their tree expert, and he had seen for himself the problems the buses have with the trees. St Leger says the house with the ivy is not theirs – It was agreed to remove this item.
- xii) **Neighbourhood Plan / LDP** – Still awaiting further clarification on LDP by DMBC

**18/015 To Consider and Comment of Planning Matters**

17/02988/FUL – Conservatory, Roof and Window changes – 40 Darrington Drive – No Observations

17/02983/FUL – Replacement / Change of Windows – 8 Glebe Street – No Observations

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**18/016 To Confirm the date of the next Meeting as:**

Monday 12th February 2017 at 7.00pm

The meeting concluded at 9.45pm – Press and Public Exclusion was moved for one item – The Minutes will be available for approval in closed session on the day of the next meeting.